



BELTRAMI COUNTY

REGULAR MEETING AGENDA

Beltrami County Board of Commissioners

August 20, 2024

5:00 p.m.

Meeting to be held in the County Board Room
County Administration Building, 701 Minnesota Avenue NW
Bemidji, MN

A link to the livestream will be available on the Board Meeting Agendas and Minutes page of the County Website.

1. **Call to Order and Roll Call - 5:00 p.m.**
2. **Pledge of Allegiance – 5:00 p.m.**
3. **General Comments – Board Chair – 5:00 p.m.**
4. **Citizens Addressing the Board – 5:00 p.m.**

Beltrami County makes a point of providing an opportunity for citizens to attend County Board meetings as well as providing a way for citizens to present issues to the Board. The County has set up a Zoom meeting and will stream the meeting to its Youtube Channel to provide improved accessibility. A citizen may address the Board in person or via the Zoom meeting. To address the Board via the Zoom meeting, citizens, will need to email the meeting coordinator at diane.moe@co.beltrami.mn.us by Noon, the day of the meeting stating their name and address. They will then be sent an email invitation to join the 5:00 pm meeting. Citizens will be heard in the order that they have entered the meeting waiting room and after any in-person citizen comments. All comments will be limited to 5 minutes.

The County Board Chair will make the following announcement after the Pledge of Allegiance and General Comments:

Anyone wishing to address the County Board on an item not on the agenda may come forward at this time to be recognized by the Board Chair. Please state your name and address for the record. Comments are limited to five minutes. A personnel complaint against an individual County employee may not be heard initially at a Board meeting. Personnel complaints may be submitted to the Board in writing through the County Administrator's Office. A person addressing the board may not use profanity or vulgar language.

5. **Approval of the Agenda (Additions/Corrections/Deletions) – 5:00 p.m.**
6. **Approval of the Consent Agenda**

Items on the Consent Agenda are considered to be routine by the County Board of Commissioners and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Commissioners for separate consideration.

CONSENT AGENDA
5:00 p.m.

- 7a. **Approval of the Minutes.** Minutes of the Board of Commissioners Regular Meeting held August 6, 2024 as presented. Minutes of the Board of Commissioners Work Meeting held on August 6, 2024. [pg. 1](#)
- 7b. **Auditor/Treasurer: Review of Auditor Warrant Payment Listing** [pg. 8](#)
- 7c. **Auditor/Treasurer: Approval to Pay the Bills** [pg. 9](#)
- 7d. **Auditor/Treasurer: Approval of MnCCC TriMin IFS System Contract** [pg. 10](#)
- 7e. **Administration: Approval of Otter Tail Power Easement** [pg. 18](#)
- 7f. **Health & Human Services: Approval of Family Child Care Licenses** [pg. 26](#)
- 7g. **Health & Human Services: Approval of Family Foster Care Licenses** [pg. 28](#)
- 7h. **Health & Human Services: Approval of Bills Paid** [pg. 30](#)
- 7i. **Highway: Approval of Northern Township MOU for Project on Beach Lane** [pg. 31](#)
- 7j. **Highway: Approval of Northern Township MOU for Project on Fairgrounds Road** [pg. 33](#)
- 7k. **Sheriff: Approval of Resolution to Enroll Deputy Bitker in PERA Police and Fire Plan** [pg. 35](#)
- 7l. **Veterans Services: Approval to Apply for MN Dept of Veterans Affairs Grant** [pg. 37](#)

REGULAR AGENDA
5:10 p.m.

- 8. **2025 Employee Insurance** [pg. 38](#)
- 9. **Additional Items**

COMMISSIONERS' BUSINESS ITEMS

- 10. **Legislative/Lobbying Issues** [pg. 49](#)
- 11. **Commissioners' Reports**
- 12. **Review Upcoming Meeting Schedule**
- 13. **Adjourn**

Date: August 20, 2024
Beltrami County Commission
Consent Agenda



AGENDA BILL

SUBJECT: Approval of the Minutes

RECOMMENDATIONS: Approval, as presented

DEPARTMENT OF ORIGIN: County Administration

CONTACT PERSON (Name and Phone Number): Thomas Barry, 333-8478

DATE SUBMITTED: August 14, 2024

CLEARANCES: N/A

BUDGET IMPACT: N/A

EXHIBITS: Attached Minutes

SUMMARY STATEMENT:

Copies of the minutes of past meetings are presented for the review and approval of the County Board.

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
August 6, 2024**

The Beltrami County Board of Commissioners met in regular session on August 6, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

The following correction was made to the Agenda:

- Move Regular Agenda item CSAH 11 Speed Study Resolution to the Consent Agenda.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Gould, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gould, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held July 16, 2024, and the Minutes of the Board of Commissioners Regular Meeting held July 16, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Hornet Township Road Maintenance Agreement & Resolution

The Board, by adoption of its Consent Agenda, approved the Resolution and Road Maintenance Agreement with the Beltrami County Highway Department:

WHEREAS, Hornet Township is desirous of contracting with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to and desirous of rendering such services in the terms and conditions set forth in the Road Maintenance Agreement; and,

WHEREAS, such agreements are authorized and provided for by Sections 160.21 and 471.59 of the Minnesota Statutes.

THEREFORE, be it resolved:

That the County enter into the Road Maintenance Agreement, a copy of which was before the County Board.

That the County Administrator is authorized to execute such agreement, and any amendments thereto.

Approved Bid Award for SP 004-612-018 Bridge Repair

The Board, by adoption of its Consent Agenda, approved bid award and contract to Gladen Construction for project SP 004-612-018 repair of the CSAH 12 bridge over the Mississippi River, in the amount of \$189, 745.10, as submitted.

Approved CSAH 11 Speed Study Resolution

The Board, by adoption of its Consent Agenda, approved the CSAH 11 Speed Study Resolution:

WHEREAS, Beltrami County is the road authority for County State Aid Highway 11 (Carr Lake Road) from Trunk Highway 197 to County State Aid Highway 50; and

WHEREAS, the existing speed limit is the statutory speed limit;
and

WHEREAS, Beltrami County supports conducting a speed study to
determine the safe and appropriate speed limit; and

WHEREAS, the Minnesota Department of Transportation will conduct
a speed study at the request of the County; and

NOW THEREFORE, be it resolved that the Beltrami County Board of
Commissioners do hereby authorize the County Highway Engineer to
request the Minnesota Department of Transportation to conduct a
speed study on the referenced section of County State Aid
Highway 11 to determine a safe and appropriate speed limit.

REGULAR AGENDA

Airport Joint Powers Agreement Resolution

A motion was made by Commissioner Gaasvig, and seconded by
Commissioner Anderson, to approve the Airport Joint Powers
Agreement Resolution as presented. Carried 4:1 vote. Sumner
voted No.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioner's Reports

- Commissioner Gould provided updates on several committee assignments
- Commissioner Gaasvig provided an update on the Cass Lake Rural Fire Association meeting
- Commissioner Sumner commended the County Emergency Management team on their quick response to flooding emergency in the Fourtown area as well as all the recent storms in the Bemidji area. He also acknowledged and thanked the County MIS and Dispatch for their quick work on the global IT outage that hit Beltrami County systems.
- Commissioner Carlson thanked EM and MIS as well and also commended Admin and HR Staff for their work on the Staff Appreciation Event.
- Commissioner Gaasvig also provided a brief update on the Budget process. Budget Committee meetings have concluded and the budget will be presented to the Board at the September 3rd Board Meeting for review. Mr. Gaasvig also noted that it was a very difficult budget this year.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be August 20, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:13 p.m. was made by Commissioner Gould, seconded by Commissioner Anderson, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator

WORK MEETING MINUTES

Beltrami County Board of Commissioners

August 6, 2024

3:00 pm

Meeting to be held in the County Board Room
County Administration Building, 701 Minnesota Avenue NW
Bemidji, MN

A link to the livestream will be available on the Board Meeting Agendas and Minutes page of the County Website.

Present: Commissioner Craig Gaasvig, Commissioner John Carlson, Commissioner Tim Sumner, Commissioner Richard Anderson, Commissioner Joe Gould.

1. Call to Order

John Carlson called the meeting to order at 3:00 pm

2. Introduction of New Employees

None.

3. Identify Future Work Meeting Topics

None.

4. CSAH 11 Speed Study

Highway Engineer, Bruce Hasbargen discussed the need for a speed study on County State Aid Highway 11. Speed limits are set in accordance with State Statute, with county roads typically at 55 mph. An important part of setting a new speed limit is a traffic investigation and speed study. MnDOT will conduct an engineering and traffic investigation when authorized by the County Board. The Highway Department recommends requesting MnDOT to conduct the investigation for the correct speed on CSAH 11, Carr Lake Road, from TH 197 to CSAH 50 (a one mile stretch). This section of road has mixed properties, stop conditions on both ends, and may warrant a slower speed limit. The request to MnDOT needs to be in the form of a Resolution, which is included with this Agenda item. There is no cost to the County. Members of the Board were in agreement to move this Regular Meeting Agenda item to the Consent Agenda.

5. Grant Updates

The County was recently awarded two state grants, both from the Advisory Council on Traffic Safety and also affiliated with the MN Toward Zero Deaths Program.

- Highway Dept to receive \$120,000 for equipment to improve safety in work zones
- Sheriff's Dept to receive \$26,500 for two portable dynamic speed feedback trailers

6. Review 5 Year Transportation Improvement Plan & Local Option Sales Tax Project List

Highway Engineer, Bruce Hasbargen presented the 5 year transportation improvement plan and Local Option Sales Tax Project List. Approval of the 5 year Plan will be in December, after the Board road tour in October and the public hearing on the county budget and 5 – year Plan. Approval of the Local Option Sales Tax project list can be done at the same public hearing.

7. Airport Joint Powers Agreement

Bemidji City Attorney, Katie Nolting presented the revised Joint Powers Agreement Resolution. The Agreement was last updated in December of 2008, and recently reviewed by the Airport Authority and had recommendations for amendments, followed by a review at the joint City-County meeting held on Jul 29, 2024, where additional changes were recommended. The most current version is now being proposed for approval by the Beltrami County Board on the Regular Board Agenda. The City of Bemidji has already approved the Agreement.

Airport Executive Director, Kyle Christiansen, joined Ms. Nolting with the announcement that the MN Department of Transportation has approved the Airport’s Custom Zoning Ordinance.

8. Cannabis Ordinance Discussion

Environmental Services Director, Brent Rud reviewed the Cannabis Ordinance process. The Department and the Planning Commission will be working on the Ordinance that will regulate Cannabis Businesses in Beltrami County. This work topic item is to discuss some of the policy areas and get Board Direction on several guidelines such as:

- Registration and certification process
- Compliance checks and inspections
- Number of businesses allowed
- Locations/zoning/permitting
- Hours of Operation
- Education
- etc

The general consensus of the Board is that they are in support of the minimum number of businesses allowed by the State and in following the process and procedures similar to those already in place for liquor licensing.

9. Other Business Items

a) Review Bills

b)

10. Review Agenda for the August 6, 2024 Regular Board Meeting

- The Regular Agenda Item for the CSAH 11 Speed Study Resolution was moved to the Consent Agenda.

11. Adjourn

The Work Session was adjourned at 4:23 p.m.



BELTRAMI county

Meeting Date: August 20, 2024
Beltrami County Commission
Consent Agenda

AGENDA BILL

SUBJECT: Auditor Warrants

RECOMMENDATIONS: Approval of bills that have been paid as Auditor Warrants.

DEPARTMENT OF ORIGIN: Auditor-Treasurer

CONTACT PERSON: JoDee Treat, Auditor-Treasurer 218-333-4175

DATE SUBMITTED: August 14, 2024

CLEARANCES: Beltrami Auditor-Treasurer

BUDGET IMPACT: Budgeted Expenditures

EXHIBITS: Warrant Listing in Commissioner's Office

SUMMARY STATEMENT: Auditor Warrants are paid weekly upon approval of the Beltrami County Auditor-Treasurer. Auditor Warrants are typically standard re-occurring invoices, Fiscal Agency expenditures, or items already approved by the Board of Commissioners. The Auditor Warrant Listing will be provided for Commissioner review in the Commissioner's Office. All Warrants have been mailed to vendors the week they were processed.



BELTRAMI county

Meeting Date: August 20, 2024
Beltrami County Commission
Consent Agenda

AGENDA BILL

SUBJECT: Commissioner Warrants

RECOMMENDATIONS: Approval of bills to be paid as Commissioner Warrants.

DEPARTMENT OF ORIGIN: Auditor-Treasurer

CONTACT PERSON: JoDee Treat, Auditor-Treasurer 218-333-4175

DATE SUBMITTED: August 14, 2024

CLEARANCES: County Department Heads

BUDGET IMPACT: Budgeted Expenditures

EXHIBITS: Warrant Listing provided during Work Session

SUMMARY STATEMENT: The Commissioner Warrant Listing will be provided at the County Board Work Session. These invoices have been approved and submitted by their respective Department Heads for payment. In compliance with Statute, all Warrants will be mailed to vendors on day three of approval.



Meeting Date: August 20, 2024
Beltrami County Commission
Consent Agenda

AGENDA BILL

SUBJECT: MnCCC TriMin Systems Contract

RECOMMENDATIONS: Ratify the TriMin contract for maintenance and support of IFS, Integrated Financial Systems software, for the period starting January 1, 2025 and ending December 31, 2027.

DEPARTMENT OF ORIGIN: Auditor-Treasurer

CONTACT PERSON: JoDee Treat, Auditor-Treasurer 218-333-4175

DATE SUBMITTED: 8/6/24

CLEARANCES: Kevin Warne, MIS Director

BUDGET IMPACT: Renewal of existing contract already included in the budget.

EXHIBITS: 2025-2027 TriMin Contract, 2025 IFS User Group Fee Schedule, Board Ratification Statement

SUMMARY STATEMENT: IFS is Beltrami County's financial software purchased through MnCCC, Minnesota Counties Computer Cooperative. The MnCCC IFS Advisory Committee has reviewed and approved the contract for maintenance and support of the IFS System. The Advisory Committee is requesting Board Ratification from all member counties.



Amendment to Agreement to provide Professional Services Between Minnesota Counties Computer Cooperative and TriMin Systems, Inc.

THIS AMENDMENT TO AGREEMENT TO PROVIDE PROFESSIONAL SERVICES BETWEEN MINNESOTA COUNTIES COMPUTER COOPERATIVE AND TRIMIN SYSTEMS, INC. (the “Addendum”), made effective as of January 1, 2025 (the “**Effective Date**”), is by and between TriMin Systems, Inc., with its principal place of business located at 2277 Hwy 36 West, Suite 250, Roseville, Minnesota 55113 (“**TriMin**”), and the Minnesota Counties Computer Cooperative, a joint powers organization, with its principal place of business located at 100 Empire Drive, Suite 201, St. Paul, Minnesota, 55103, for the benefit of and use by its participating end user members (“**Customer**”).

RECITALS

WHEREAS, the parties entered into the Agreement to provide Professional Services Between Minnesota Counties Computer Cooperative and TriMin Systems, Inc. dated January 1, 2022 (“**Master Agreement**”); and,

WHEREAS, the parties wish to add the following provisions as an Addendum to the Master Agreement.

NOW, THEREFORE, in exchange for and in consideration of the mutual promises, premises, and covenants herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, TriMin and Customer agree to make the following additions to the Master Agreement as follows:

1. (Section II A 3 from the Master Agreement) GASB Revisions

Provide any IFSpi revisions necessitated by changes in applicable GASB (Governmental Accounting Standards Board) requirements and/or Minnesota statutes, laws or regulations. MnCCC and/or the GASB Committee will advise TriMin of any requested changes, along with requirements to IFSpi as necessitated by changes in GASB requirements and/or Minnesota statutes, laws, or regulations and provide sufficient details to support TriMin in making the changes. A total of 100 hours of GASB enhancements per year will be included in this contract. (This includes time required for requirements assistance, design and scoping of enhancements.) Any unused hours at the end of each year will not be recoverable. Enhancement hours beyond the initial 100 in a given year will be billed at the hourly rate specified in section 4 of this agreement.

2. (Section II F from the Master Agreement) Training. TriMin will provide on-going updates to IFSpi end user documentation. TriMin training activities will be prioritized by the IFS training committee and based on the following initiatives:

- TriMin to provide popular support topic ideas to the training committee on a quarterly basis for the training newsletter
- TriMin to provide 6 to 10 hours of training per year, included with the contract at no extra cost.
 - MnCCC must provide a subject matter expert to assist TriMin in training when requested by TriMin



- The training will be delivered via virtual training events, training videos, or live at MnCCC events (including participating in open forum discussions during live meetings)
- If MnCCC signs a new county, or requests individual county training, training hours will not be included in the 6 to 10 hours of live training. Instead, this training will be covered under direct support

3. (Section II G from the Master Agreement) Modernization Hours

The IFSpi infrastructure modernization projects fund to increase to 6,000 person hours during this three-year agreement, initially allocated at 2,000 hours for each calendar year, with bi-monthly report out on specific progress made against approved plans and hours logged. Should 2,000 hours not be sufficient for the demand/needs in this area, then additional hours may be authorized by MnCCC during a calendar year, including the allocation of hours from future years, and/or new hours chargeable at time and materials rates, per **Section 4** this Amendment to the Master Agreement.

Should TriMin fail to utilize 2,000 hours in support of IFSpi infrastructure modernization during a given calendar year, then any unused hours will be rolled into the next calendar year(s). During year 3 of this agreement, if the balance of hours required for IFSpi infrastructure projects, based on actual activity in year 1 and year 2, is projected to be greater than remaining hours required to support known modernization projects then hours may be shifted to IFSpi functional enhancement activity to “consume” available hours. At this contract’s end (December 31, 2027) any unused hours will be carried over to future years, assuming future agreements are reached between TriMin and Customer.

4. (Attachment A in the Master Agreement) Fees. In consideration of the Services, Customer shall pay TriMin the following annual support fees

Support Elements	Support Fees 2025	Support Fees 2026	Support Fees 2027
Leel 1 Support	\$ 162,750.00	\$ 168,446.25	\$ 174,341.87
Level 2/3 Support	\$ 666,750.00	\$ 700,087.50	\$ 735,091.88
Infrastructure Modernization Projects	\$ 287,000.00	\$ 301,350.00	\$ 316,417.50
Annual Contract Total	\$ 1,116,500.00	\$ 1,169,883.75	\$ 1,225,851.24

IFSpi Release Update Fees

Direct Support Fees	2025	2026	2027
Hourly Rates	\$ 190.00	\$ 200.00	\$ 210.00



5. New Entity Addition.

For each new Licensed instance of IFSpi, TriMin will provide the following Direct Support Services:

- Discovery meeting to perform a gap-fit analysis.
 - TriMin will create a Statement of Work for the implementation work that was planned for during the Discovery meeting.
 - If specific enhancements or interfaces are needed for a new installation, these enhancements will be covered under a separate Statement of Work.
 - MnCCC will provide a business line expert that can help identify and scope needed enhancements for the new installation.
- Kick-off Meeting - In this meeting, you will determine a schedule for implementing IFS and develop a plan for conversion and technical training.
 - Installation
 - Migration (if needed)
 - Technical training
- MnCCC must provide a subject matter expert to assist TriMin in training when requested by TriMin
- Go-Live support will be provided by TriMin
- The above tasks will be billed on an hourly basis at the agreed upon rate outlined in the Statement of Work, which will be provided by TriMin.
- For each entity added, 50% of the yearly support fee paid by the new entity to MnCCC will be added to TriMin's annual contract fee.
- TriMin is open to an addendum to this contract, which would include TriMin acting as a selling agent for MnCCC or negotiating a royalty agreement for future software sales, if desired.



6. Term and Termination.

The term of this Agreement shall be January 1, 2025, to December 31, 2027, inclusive, unless earlier terminated prior to expiration as provided by herein.

This Agreement may be terminated prior to expiration by MnCCC or by TriMin for default, and by written notice of default given by the non-breaching party, and to be effective upon expiration of a designated cure period of not less than thirty (30) days', unless the party alleged to be in default has cured such default(s) within such thirty (30) day cure period.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed intending to be bound thereby.

**Accepted and Agreed for
TriMin Systems, Inc.:**

Signed _____
By: Erin Hultgren
Name: Erin Hultgren
Title: Director of Government Solutions
Date: 6/18/2024

Accepted and Agreed for

MnCCC:
Signed _____
By: [Signature]
Name: Randy Jensen
Title: MnCCC Chair
Date: 6/15/2024

Accepted and Agreed for

MnCCC:
Signed _____
By: [Signature]
Name: Lisa C. Meredith
Title: Executive Director
Date: 6/5/2024

Accepted and Agreed for

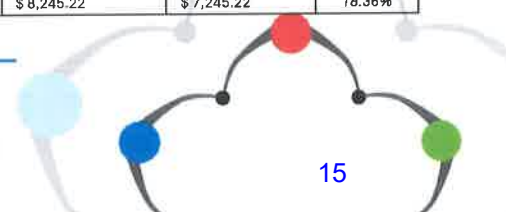
MnCCC:
Signed _____
By: [Signature]
Name: Martha Monsrud
Title: IFS Advisory Committee Chair
Date: 6/3/2024

IFS User Group Fees:

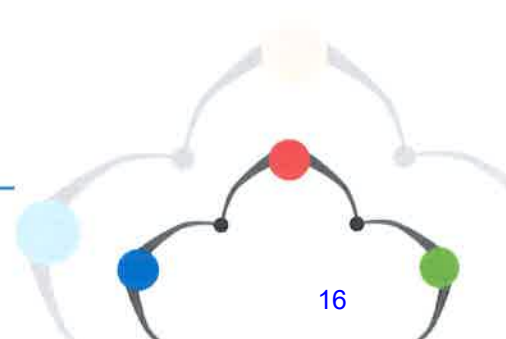
MnCCC Membership Fee: \$1800, split by office: \$900 per office or \$1800 per county

Enhancement Fund Annual Fee: \$1000 per office or \$2000 per county

County/Agency	Auditor/ Treasurer Group	2025 CMHS Support	2025 CMHS Enhancement Fund	2025 Aud/Treas Support	2025 Aud/Treas Enhancement Fund	2025 Total	M&S Only	M&S Increase
Aitkin County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Becker County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Beltrami County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Benton County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Big Stone County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Brown County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Carlton County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Carver County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Cass County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Chippewa County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Chisago County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Clay County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Clearwater County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Cook County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Cottonwood County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Dodge County	MCIS	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Douglas County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Faribault County	MnCCC	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Fillmore County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Freeborn County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Goodhue County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Grant County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Houston County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Hubbard County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Isanti County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Itasca County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Jackson County	MnCCC	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Kanabec County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Kandiyohi County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Kittson County	MnCCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Koochiching County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Lac qui Parle County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Lake County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Lake of the Woods County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	4.06%
Le Sueur County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Lincoln County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Lyon County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
McLeod County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Mahnomen County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Marshall County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Martin County	MnCCC	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Meeker County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Millie Laas County	MnCCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Morrison County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Mower County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Murray County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Nicollet County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Nobles County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Norman County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Otter Tail County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Pennington County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Pine County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Pipestone County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Polk County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Pope County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%



Red Lake County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	4.06%
Redwood County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Renville County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Rice County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Rock County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Roseau County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Sherburne County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Sibley County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Stearns County	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%
Steele County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Stevens County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Swift County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Todd County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Traverse County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Wabasha County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Wadena County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Waseca County	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Watsonwan County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Wilkin County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Winona County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Wright County	MnCCC	\$ 8,523.79	\$ 1,000.00			\$ 9,523.79	\$ 8,523.79	
Yellow Medicine County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Tri-County Corrections: Norman, Polk and Red Lake	N/A	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Southwest Health & Human Services: Lincoln, Lyon, Murray, Pipestone, Redwood, and Rock	CPT	\$ 6,886.34	\$ 1,000.00	\$ -	\$ -	\$ 7,886.34	\$ 6,886.34	12.50%
Human Services of Faribault and Martin Counties (FMHS) Faribault and Martin	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%
Minnesota Prairie County Alliance: Dodge, Steele, and Waseca	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%
Countryside Public Health: Big Stone, Chippewa, Lac qui Parle, Swift and Yellow Medicine	CPT	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Horizon Public Health: Stevens, Douglas, Pope, Grant and Traverse	CPT	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Western Prairie	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%
Des Moines Valley Health & Human Services: Cottonwood and Jackson	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%



BOARD RATIFICATION STATEMENT

Due back to MnCCC by September 6, 2024

The Board of Bethrami County has ratified the Professional Services Agreement between TriMin Systems Inc. and the Minnesota Counties Computer Cooperative (MnCCC) for the maintenance and support of IFS. The Agreement will be effective January 1, 2025, through December 31, 2027. This Agreement commits the participating members for the term of the contract and the financial obligations associated with this agreement.

Signed: _____
Board Chair

Date: _____

Attest: _____

Title: _____

Date: _____





Date: August 20, 2024
Beltrami County Commission

CONSENT AGENDA BILL

SUBJECT: Otter Tail Power Easements

RECOMMENDATIONS: Approve the Easements and All Supporting Agreements for Otter Tail Power

DEPARTMENT OF ORIGIN: Administration

CONTACT PERSON: Tom Barry, County Administrator 218-333-4109

DATE SUBMITTED: August 14, 2024

CLEARANCES: Administrator

BUDGET IMPACT: \$42,995.00 of Revenue

ATTACHMENTS:

- 1) Electric Line Easement: Easement No.108179_69_0010_E1
- 2) Easement Payment Agreement
- 3) EXHIBIT A: Easement for Overhead Electric across the South Half of the Northwest Quarter, Sec. 22, T146N, R33W, Beltrami County, Minnesota: Parcel 0010 Easement Legal Description
- 4) EXHIBIT A: Easement for Overhead Electric across the South Half of the Northwest Quarter, Sec. 22, T146N, R33W, Beltrami County, Minnesota: Map
- 5) EXHIBIT A: Easement for Overhead Electric across the South Half of the Northwest Quarter, Sec. 22, T146N, R33W, Beltrami County, Minnesota: Aerial Photo

SUMMARY STATEMENT:

The County recently acquired the Crown Property, located at Railroad Street SE and Pioneer Street SE, for the location of the new County Jail. During the civil design process, several perimeter conflicts arose regarding existing and future utility easements. One such conflict was with Otter Tail Power. Those conflicts have been resolved with modifications to existing easements and the development of a new easement for Otter Tail Power. These easements will not impede the current or future development of the jail property as currently contemplated. In exchange for the granting of the easements, the County will receive \$42,995.00 as compensation.

THIS INSTRUMENT WAS DRAFTED BY
AND UPON RECORDING RETURN TO:
OTTER TAIL POWER COMPANY
P O BOX 496
FERGUS FALLS, MN 56538-0496
218-739-8200

THE SPACE ABOVE THIS LINE IS RESERVED FOR RECORDING PURPOSES.

Easement No.108179_69_0010_E1

ELECTRIC LINE EASEMENT

The undersigned, **Beltrami County**, a governmental corporation of Bemidji, Minnesota, (whether individually or collectively, hereafter “**Grantor**”) for good and valuable consideration paid to Grantor by **Otter Tail Power Company**, a Minnesota corporation, whose address is 215 South Cascade Street, Fergus Falls, Minnesota, 56537 (“**Grantee**”) does hereby grant to Grantee, and its successors and assigns, a perpetual and irrevocable easement (the “**Easement**”) to construct, operate, maintain, use, upgrade, rebuild, relocate or remove an electric line facility with one or more circuits, with all towers, structures, poles, foundations, crossarms, cables, wires, anchors, guys, supports, counterpoises, fixtures, and equipment related to said electric line facility, together with communication equipment relating to the operation of such electric lines (collectively, the “**Electric Line Facilities**”), through, over, under and across the certain lands more specifically described in the **Quit Claim Deed**, as recorded in the Office of the County Recorder of **Beltrami County**, State of **Minnesota**, on **December 27, 2023** as Document number **A000619968** (the “**Premises**”). The Easement shall be limited to that certain part of the Premises described on the attached **Exhibit A** (the “**Easement Area**”) in **Beltrami County, Minnesota**, hereby attached and made a part hereof.

Grantor hereby grants to Grantee an easement to survey for and locate the Electric Line Facilities. Grantor hereby grants to Grantee an easement for ingress and egress over and across the Premises to the Easement Area, by means of existing field roads and lanes, if any, otherwise, by the use of the most reasonable and feasible route selected by Grantee in its reasonable discretion. The Grantor hereby grants to Grantee a temporary easement for use by Grantee of the Premises adjacent to the Easement Area from time to time during construction, repair, replacement or upgrade of the Electric Line Facilities. All Electric Line Facilities installed and placed by or on behalf of Grantee in the Easement Area shall remain the property of Grantee.

Grantor shall not erect any buildings, structures, or other objects, permanent or temporary, upon the Easement Area. Grantor further agrees not to plant any trees within the Easement Area without the prior express written approval from Grantee, nor to perform any act, which will interfere with or endanger the Electric Line Facilities, at the Grantee’s sole discretion. Grantor hereby grants to Grantee the right to remove any trees that are located within the Easement Area, and further grants to Grantee the right to trim or remove any tall or leaning trees, at the Grantee’s sole discretion, that are located adjacent to the Easement Area which may interfere with or otherwise endanger the Electric Line Facilities.

Grantee, after constructing, inspecting, or maintaining the Electric Line Facilities, shall restore the Easement Area as nearly as reasonably practicable to the condition of the Easement Area existing immediately prior to the commencement of such work. Grantee shall be liable for all physical damages resulting from Grantee’s exercise of the rights granted herein.

Grantor reserves the right to cultivate, use, and occupy the Easement Area in a manner that is not inconsistent with Grantee’s rights granted herein. Grantor reserves the right to dedicate and have or permit to be improved, maintained, and used for the purposes of streets, curbs and gutters, sewers, water and underground utilities (hereinafter called “**Improvements**”), the portion of said Easement Area not occupied by the structures supporting the Electric Line Facilities, provided that said Improvements do not, in the sole opinion of Grantee, impair the structural or electrical integrity of, or ability to maintain the Electric Line Facilities or materially alter the existing ground elevations; and provided further that all such Improvements shall not result in a ground or other clearance of less than the minimum requirements specified by the National Electrical Safety Code and any other applicable laws or regulations or other codes in effect from time to time. Grantor, its agents or assigns must submit plans of Improvements or



EASEMENT PAYMENT AGREEMENT

Easement No. 108179_69_0010_E1
County: Beltrami
State: MN
STR: 22-146-33

OTTER TAIL POWER COMPANY hereby agrees to pay, and the undersigned Grantor hereby agrees to accept, the sum of \$42,995.00 as full payment for the right of a/an:

- Electric Line Easement.
Fiber Line Easement.
Electric and Fiber Line Easement.

As per the easement, Payment will be made to the undersigned Grantor(s) no later than 60 days from receipt of the signed Easement by Otter Tail Power Company. Said signed Easement was received on the day of , 20__.

Otter Tail Power Company agrees that this payment does not include a damage settlement. After construction of the electric line is completed, Otter Tail Power Company will review and settle claims for damage to land, crops, or fences resulting from the construction or maintenance of said electric line in a SEPARATE PAYMENT.

Table with 2 columns: Description, Amount. Rows: Easement payment \$42,995.00, Total payment \$42,995.00

OTTER TAIL POWER COMPANY

By Stephanie Schuver, Land Specialist

GRANTOR
Beltrami County

Name

Title

Name

Title

Name on check Check number

Date of check Amount

Easement Compensation Calculation:

666.45	Total Length of Easement	
20	Width of Easement	
13329	Total Square Feet (length x width)	
0.305992	Total Acres in Easement area (total square feet / 43,560)	43,560 square feet = 1 acre
\$65,340.00	Approximate Value of Land per Acre	
\$19,993.50	Total Value of Land Encumbered (total acres x land value)	

475.28	Total Length of Easement	
20	Width of Easement	
9505.6	Total Square Feet (length x width)	
0.218219	Total Acres in Easement area (total square feet / 43,560)	43,560 square feet = 1 acre
\$65,340.00	Approximate Value of Land per Acre	
\$14,258.40	Total Value of Land Encumbered (total acres x land value)	

291.41	Total Length of Easement	
20	Width of Easement	
5828.2	Total Square Feet (length x width)	
0.133797	Total Acres in Easement area (total square feet / 43,560)	43,560 square feet = 1 acre
\$65,340.00	Approximate Value of Land per Acre	
\$8,742.30	Total Value of Land Encumbered (total acres x land value)	

\$42,994.20 GRAND TOTAL

EXHIBIT A: Easement for Overhead Electric across the South Half of the Northwest Quarter, Sec. 22, T146N, R33W, Beltrami County, Minnesota.

PARCEL 0010 EASEMENT LEGAL DESCRIPTION

A 20.00 foot easement for electrical line purposes over, under, and across all that part of the South Half of the Northwest Quarter, Section 22, Township 146 North, Range 33 West, Beltrami County, Minnesota, being 20.00 feet to the right of and adjoining the following described line:

Commencing at the southwest corner of Lot 9, Block 4, Ridgeways Subdivision in Sections 15 and 22 T. 146 N. R. 33 W., according to the recorded plat thereof; thence on an assumed bearing of North 89 degrees 28 minutes 31 seconds West along the north line of said South Half of the Northwest Quarter, a distance of 75.00 feet to a line 75.00 feet west of and parallel to the southerly extension of the west line of said Lot 9, being the point of beginning of the line to be described; thence reversing aforementioned course South 89 degrees 28 minutes 31 seconds East along said north line of the South Half of the Northwest Quarter, a distance of 666.45 feet to the southwesterly right of way line of the Burlington Northern Inc Railroad and there terminating.

The sideline of said easement shall be lengthened or shortened to terminate on said line 75.00 feet west of and parallel to the southerly extension of the west line of Lot 9 and on said southwesterly right of way line of the Burlington Northern Inc Railroad.

AND

A 20.00 foot easement for electrical line purposes over, under, and across all that part of the South Half of the Northwest Quarter, Section 22, Township 146 North, Range 33 West, Beltrami County, Minnesota, being 10.00 feet on each side of the following described centerline:

Commencing at the southwest corner of Lot 9, Block 4, Ridgeways Subdivision in Sections 15 and 22 T. 146 N. R. 33 W., according to the recorded plat thereof; thence on an assumed bearing of North 89 degrees 28 minutes 31 seconds West along the north line of said South Half of the Northwest Quarter, a distance of 11.02 feet to the point of beginning of the centerline to be described; thence South 00 degrees 55 minutes 19 seconds West a distance of 505.28 feet to the northerly right of way line of Pioneer Street, Industrial Park Addition, according to the recorded plat thereof and there terminating.

The sidelines of said easement shall be lengthened or shortened to terminate on said north line of South Half of the Northwest Quarter and on said northerly right of way line of Pioneer Street.

AND

A 20.00 foot easement for electrical line purposes over, under, and across all that part of the South Half of the Northwest Quarter, Section 22, Township 146 North, Range 33 West, Beltrami County, Minnesota, being 10.00 feet on each side of the following described centerline:

Commencing at the southwest corner of Lot 9, Block 4, Ridgeways Subdivision in Sections 15 and 22 T. 146 N. R. 33 W., according to the recorded plat thereof; thence on an assumed bearing of North 89 degrees 28 minutes 31 seconds West along the north line of said South Half of the Northwest Quarter, a distance of 75.00 feet to a line 75.00 feet west of and parallel to the southerly extension of the west line of said Lot 9; thence South 00 degrees 12 minutes 46 seconds West along said parallel line a distance of 505.27 feet to the northerly right of way line of Pioneer Street, Industrial Addition, according to the recorded plat thereof; thence South 89 degrees 28 minutes 31 seconds East along said northerly right of way line of Pioneer Street, a distance of 75.00 feet to said southerly extension of the west line of Lot 9; thence South 00 degrees 12 minutes 46 seconds West along said southerly extension of the west line of Lot 9, a distance of 5.67 feet to the point of beginning of the centerline to be described; thence South 89 degrees 31 minutes 53 seconds East a distance of 107.41 feet; thence North 09 degrees 34 minutes 14 seconds West a distance of 30.00 feet; thence reversing aforementioned course South 09 degrees 34 minutes 14 seconds East a distance of 59.00 feet to said northerly right of way line of Pioneer Street; thence reversing aforementioned course North 09 degrees 34 minutes 14 seconds West a distance of 29.00 feet; thence South 89 degrees 31 minutes 53 seconds East a distance of 125.00 feet and there terminating.

The sidelines of said easement shall be lengthened or shortened to terminate on said southerly extension of the west line of Lot 9 and on said northerly right of way line of Pioneer Street.



EXHIBIT A: Easement for Overhead Electric across the South Half of the Northwest Quarter, Sec. 22, T146N, R33W, Beltrami County, Minnesota.

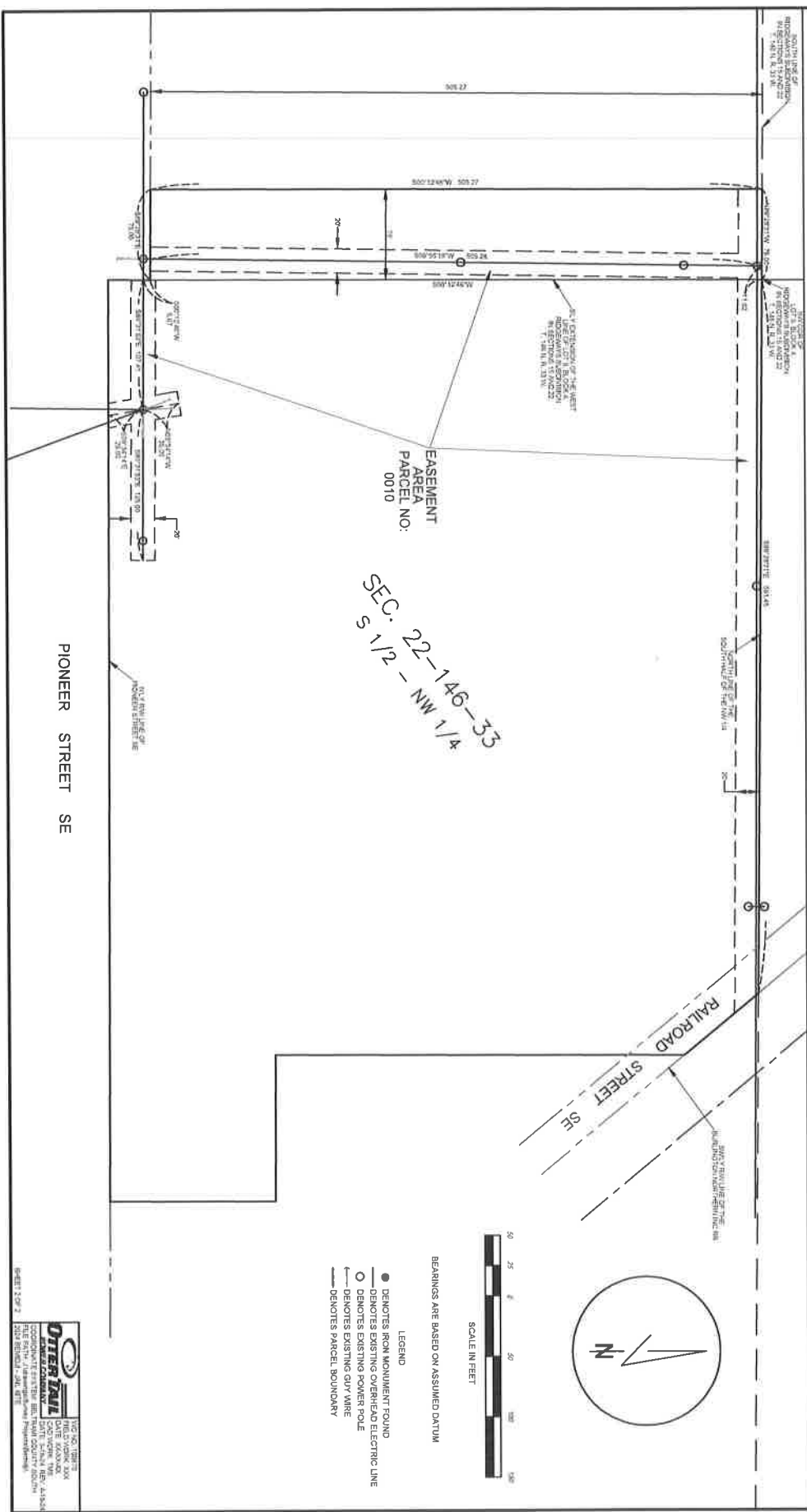


EXHIBIT A: Easement for Overhead Electric across the South Half of the Northwest Quarter, Sec. 22, T146N, R33W, Beltrami County, Minnesota.





Date: August 20, 2024
Beltrami County Commission
Consent Agenda

AGENDA BILL

SUBJECT: Child Care Licensing

RECOMMENDATIONS: County Board Approval

DEPARTMENT OF ORIGIN: HEALTH & HUMAN SERVICES / Adult Services

CONTACT PERSON (Name and Phone Number): Anne Lindseth

DATE SUBMITTED: August 6, 2024

CLEARANCES: Minnesota Department of Human Services

BUDGET IMPACT: None

EXHIBITS: Attached List of Licensed Homes

SUMMARY STATEMENT: To Approve: New, Renewal or Closing of Family Child Care Homes.

CONSENT AGENDA
Child Care Licensing

BELTRAMI COUNTY BOARD MEETING

Licensing of Child Care Homes

RENEWALS

Shelley Johnson A
1705 4th St SE
Bemidji, MN 56601

Kim Week C1
3418 Jackson Ave SW
Bemidji, MN 56601

NEW

Choice Therapy C2
3825 Supreme Ct. NW Ste.2
Bemidji, MN 56601

CLOSED

Totals for July 2024

Licensed Homes Beginning of Month	79
Licensed Homes End of Month	80
New Licenses	1
Closed Licenses	0
Licenses Pending	0
Spaces Available	984



Date: August 20, 2024
Beltrami County Commission
Consent Agenda

AGENDA BILL

SUBJECT: Family Foster Care Licensing

RECOMMENDATIONS: County Board Approval

DEPARTMENT OF ORIGIN: HEALTH & HUMAN SERVICES / Children's Services

CONTACT PERSON (Name and Phone Number): Carissa Golden, 218-333-4250

DATE SUBMITTED: August 2, 2024

CLEARANCES: Minnesota Department of Human Services
Health and Human Services Director

BUDGET IMPACT: None

SUMMARY STATEMENT: To Approve: New, Renewal or Closing of Family Foster Care Homes.

BELTRAMI COUNTY BOARD MEETING
August 20, 2024

LICENSING OF FOSTER FAMILY HOMES FOR CHILDREN

NEW LICENSURE

Ashley & Nick Rohr (relative)
141 1st NE
Blackduck, MN 56630

RENEWAL

Kelly Gould
799 Hidden Trail Ct SW
Bemidji, MN 56601

Stephanie & Neil Westerman
1123 Wedgewood Ln NW
Bemidji, MN 56601

Eagle Grove
720 26th St NW
Bemidji, MN 56601

Closed

Christine & Keith Bush (moving out of county/agency jurisdiction)
3404 Cedar Lane NW
Bemidji, MN 56601

Jacqueline Murphy (TPLPC of 3 foster youth. Does not have capacity to take in more)
105 Oscar Ave #8
Blackduck, MN 56630



BELTRAMI county

Meeting Date: August 20th, 2024
Beltrami County Commission
Consent Agenda

AGENDA BILL

SUBJECT: Health and Human Services Warrants

RECOMMENDATIONS: Approval of bills paid

DEPARTMENT OF ORIGIN: Health and Human Services

CONTACT PERSON: Josh Burnham, Finance Manager 218-333-4197

DATE SUBMITTED: 8/14/24

CLEARANCES: Anne Lindseth, HHS Director 218-333-4195

BUDGET IMPACT: Budgeted Expenditures

EXHIBITS: Warrant Listing provided during work session

SUMMARY STATEMENT: Warrant are paid twice weekly upon approval of the division directors and director. Warrants are typically standard re-occurring invoices, client expenditures or items already approved by the Board of Commissioners through the budgetary process. The Warrant listing will be provided for the Commissioners review during the work session. All Warrants have been mailed to the vendors the week they were processed.



Meeting Date: August 20, 2024
Beltrami County Commission
Consent Agenda

AGENDA BILL

SUBJECT: Northern Twp MOU – Beach Lane

RECOMMENDATIONS: Approve MOU

DEPARTMENT OF ORIGIN: Highway

CONTACT PERSON: Bruce Hasbargen, County Engineer, 333-8173

DATE SUBMITTED: 8/12/2024.

CLEARANCES:

BUDGET IMPACT: None

EXHIBITS: MOU

SUMMARY STATEMENT:

Northern Township has been awarded a State Park Road Account grant from the State. The County is required to be the fiscal agent for the project because the Township cannot receive funds directly from the State. The Memorandum of Understanding defines the County's and Township's roles and responsibilities.


MEMORANDUM OF UNDERSTANDING

**BETWEEN BELTRAMI COUNTY AND NORTHERN TOWNSHIP
For State Park Road Account Project on
Beach Lane**

This Memorandum of Understanding is hereby made and entered into by and between Beltrami County and Northern Township regarding the State Park Road Account Project on Beach Lane. The Township's and County's roles are further defined as follows:

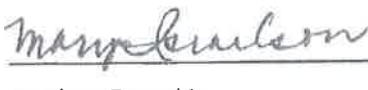
1. Beltrami County will be the fiscal agent for the project.
2. Northern Township will oversee the preparation of the complete plan set and specifications for the project and shall submit the plans to the MnDOT Office of State Aid for approval.
3. Beltrami County will assemble the bid package, advertise, and receive bids for the project.
4. Beltrami County will obtain Northern Township's approval prior to awarding the bid to the lowest responsible bidder.
5. Northern Township will oversee the inspection of the project and ensure proper documentation for payments and reimbursements.
6. Beltrami County will make contractor payments.
7. Beltrami County will submit payment/reimbursement requests to the State.
8. Northern Township shall cover all costs not covered by the grant such as ineligible items, overruns, and engineering.
9. Beltrami County will not charge Northern Township for contract administration costs.

Acknowledgements:



Northern Township

8/12/24
Date



Northern Township

8/12/24
Date



Beltrami County Engineer

8/14/24
Date

Beltrami County Board Chairman

Date



Meeting Date: August 20, 2024
Beltrami County Commission
Consent Agenda

AGENDA BILL

SUBJECT: Northern Twp MOU – Fairgrounds Road

RECOMMENDATIONS: Approve MOU

DEPARTMENT OF ORIGIN: Highway

CONTACT PERSON: Bruce Hasbargen, County Engineer, 333-8173

DATE SUBMITTED: 8/12/2024.

CLEARANCES:

BUDGET IMPACT: None

EXHIBITS: MOU

SUMMARY STATEMENT:

Northern Township has been awarded a Local Road Improvement Program grant from the State. The County is required to be the fiscal agent for the project because the Township cannot receive funds directly from the State. The Memorandum of Understanding defines the County's and Township's roles and responsibilities.

MEMORANDUM OF UNDERSTANDING

**between Beltrami County and Northern Township
for the Local Road Improvement Project on
Fairgrounds Road**

This Memorandum of Understanding is hereby made and entered into by and between Beltrami County and Northern Township regarding the Local Road Improvement Project on Fairgrounds Road. The Township's and County's roles are further defined as follows:

1. Beltrami County will be the fiscal agent for the project.
2. Northern Township will oversee the preparation of the complete plan set and specifications for the project and shall submit the plans to the MnDOT Office of State Aid for approval.
3. Beltrami County will assemble the bid package, advertise, and receive bids for the project.
4. Beltrami County will obtain Northern Township's approval prior to awarding the bid to the lowest responsible bidder.
5. Northern Township will oversee the inspection of the project and ensure proper documentation for payments and reimbursements.
6. Beltrami County will make contractor payments.
7. Beltrami County will submit payment/reimbursement requests to the State.
8. Northern Township shall cover all costs not covered by the grant such as ineligible items, overruns, and engineering.
9. Beltrami County will not charge Northern Township for contract administration costs.

Acknowledgements:


Northern Township

8/12/24
Date


Northern Township

8/12/24
Date


Beltrami County Engineer

8/14/24
Date

Beltrami County Board Chairman

Date



Meeting Date: August 20, 2024
Beltrami County Commission
Consent Agenda

AGENDA BILL

SUBJECT: Resolution to enroll Part-time Field Operations Deputy Mason Bitker into the Public Employees Police and Fire plan.

RECOMMENDATIONS: Approval

DEPARTMENT OF ORIGIN: Beltrami County Sheriff's Office

CONTACT PERSON (Name and Phone Number): Chief Deputy Jarrett Walton, 333-4207

DATE SUBMITTED: 8/05/2024

CLEARANCES: County Administrator Tom Barry

BUDGET IMPACT: Currently budgeted

EXHIBITS: Resolution (attached)

SUMMARY STATEMENT: As required by law, Minnesota State Statute 353.64 permits governmental subdivisions to request coverage of those eligible employees under the Public Employees Police and Fire plan. Part-time Field Operations Deputy Mason Bitker meets the requirements set forth by state statute. It is requested that the County Board approve by consent agenda the resolution as submitted.

**BOARD OF COUNTY COMMISSIONERS
BELTRAMI COUNTY, MINNESOTA**

DATE: August 20, 2024

RESOLUTION:

MOTION OF COMMISSIONER:

SECONDED BY COMMISSIONER:

**THE BOARD, BY ADOPTION OF ITS CONSENT AGENDA, APPROVED
RESOLUTION AS SUBMITTED**

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, permanent Part-time Field Operations Deputy, currently held by Mason Bitker, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, John Carlson, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).



Date: 8/15/2024
Beltrami County Commission
Consent Agenda

BELTRAMI county

AGENDA BILL

SUBJECT: Request support and approval for the CVSO Competitive Grant

RECOMMENDATIONS: County Board Approval for CVSO Competitive Grant

DEPARTMENT OF ORIGIN: Veterans Service Office

CONTACT PERSON: Shane Gustafson, CVSO 218-333-4192

DATE SUBMITTED: August 15, 2024

CLEARANCES: Tom Barry

BUDGET IMPACT: \$0 for 24 months. After 24 months, the county assumes maintenance, fuel, licensing, and insurance responsibilities for the mobile unit.

EXHIBITS: None

SUMMARY STATEMENT:

The County Veterans Service Office requests approval from the Beltrami County Board to apply for the Minnesota Department of Veterans Affairs CVSO Competitive Grant, in the amount of \$185,000.00.



Date: August 20, 2024
Beltrami County Commission
Regular Agenda

BELTRAMI county

AGENDA BILL

SUBJECT: 2025 Employee Insurance

RECOMMENDATIONS: Approve Employee Health Insurance

DEPARTMENT OF ORIGIN: Human Resources

CONTACT PERSON: Ann Schroeder

DATE SUBMITTED: 8/14/2024

CLEARANCES: Labor Management Committee on Insurance

BUDGET IMPACT: The county contributions towards flexible benefits for 2025 were determined during negotiations.

EXHIBITS: Insurance Rate Summary

SUMMARY STATEMENT:

The Labor Management Committee on Insurance met and are making the following recommendations:

Prime Health Insurance: The renewal rates came in averaging a 3.3% increase. No plan design changes for non-HSA plans. No change to maximum out of pocket HSA/VEBA Plans \$6,900 / \$10,350. The IRS increased the high-deductible health plan minimum for 2025 so we've increased employer HSA/VEBA contributions to \$1,650 for single and \$3,300 for family (currently \$1,600 / \$3,200) which in-turn decreases the employee portion. Family plan rates for children and spouses did change for 2025, this is the first change in the last couple of years.

We also are asking for approval for the remaining unchanged 2025 benefits:

- Dental Insurance
- Life Insurance
- Short-Term Disability
- Vision Insurance
- Additional Life Insurance
- Long-Term Disability
- Accidental Death & Dismemberment
- Group Accident Insurance
- Group Critical Illness Insurance

2025 Benefit Insurance Committee Meeting

Health Insurance

Beltrami County to provide \$50/month increase to employer contributions for full time employees.

Beltrami County	2024 Monthly	2025 Monthly
Full Time	\$1,440.00	\$1,490.00
Part Time (.75/30 Hours)	\$1,080.00	\$1,117.50
Northwest Juvenile Center		
Full Time	\$1,210.00	TBD

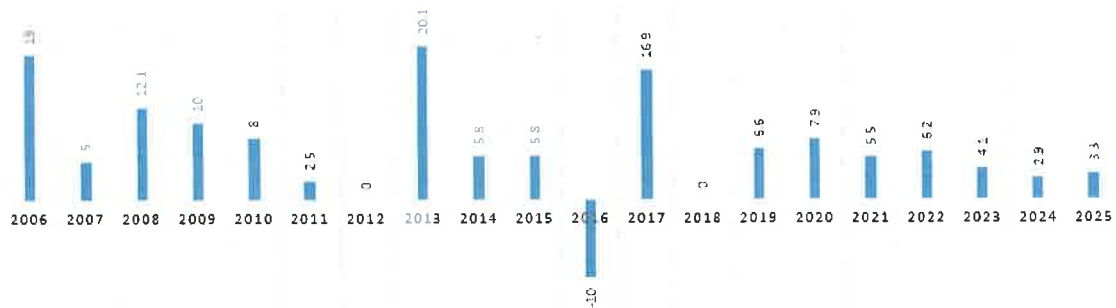
All rates listed are effective 01/01/2025.

Medical Insurance

Prime Health Client # PKA20430-SG01

- Change in premium plans average increase of 3.3%.
- No plan design changes for non-HSA plans.
- No change to maximum out of pocket HSA/VEBA Plans \$6,900 / \$10,350.
 - Increase employer HSA/VEBA contribution \$1,650 / \$3,300 (currently \$1,600 / \$3,200).
 - Decrease to employee portion due to increased employer HSA/VEBA contribution.
- Family plan rates for children and spouses did change for 2025.

BELTRAMI COUNTY HEALTH INSURANCE RATE HISTORY



Prime Health

Exhibit for Beltrami County

Proposed 2025 Single Rates

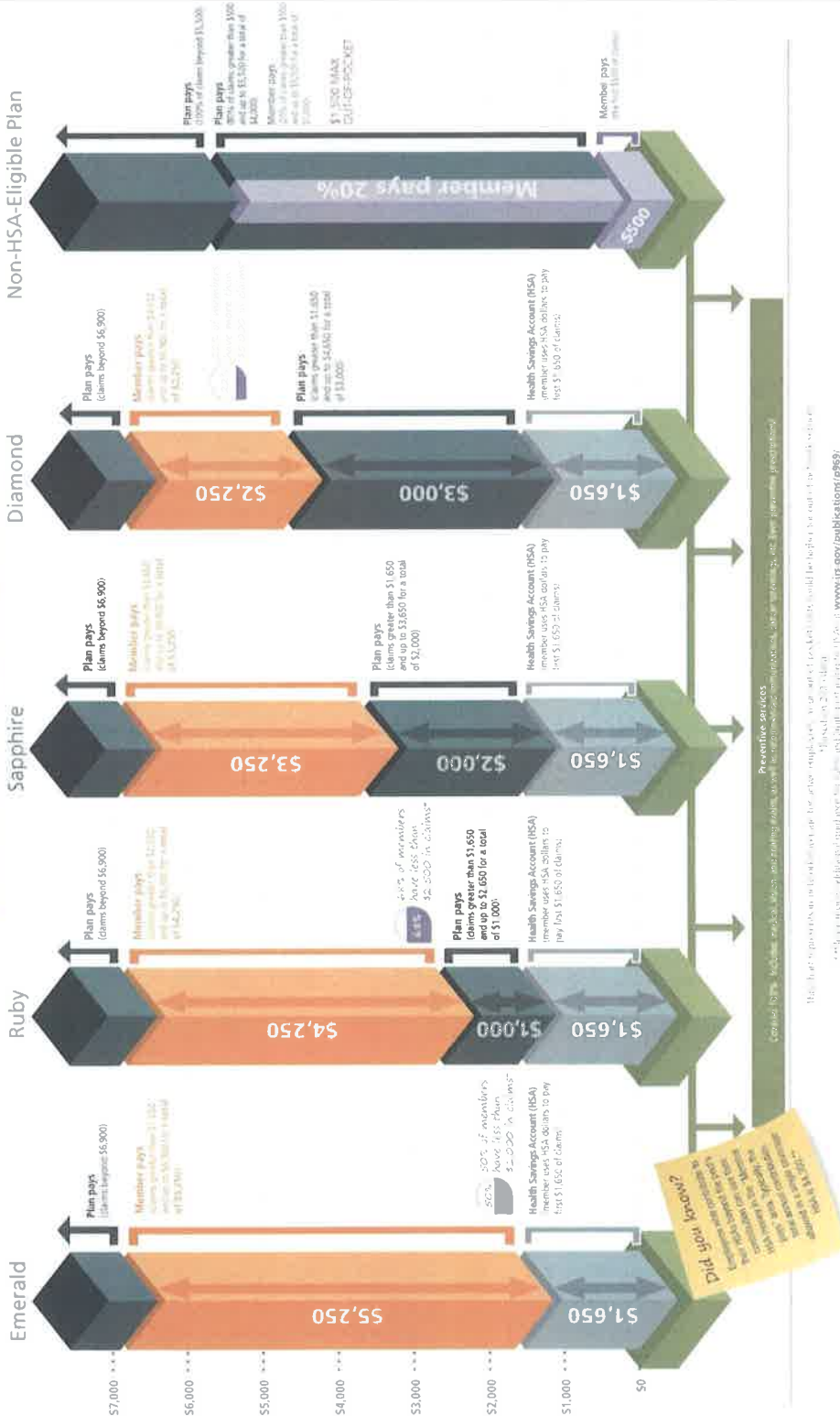
Coverage Effective Dates: January 1, 2025 - December 31, 2025

Summary of 2025 Rates (Includes Non-Prime Health Administrative Fees)

	Enrollment	Split	Rates		Change in Rates	
			Current	Renewal	\$ Change	% Change
Pearl	6	Total Premium	\$ 1,185.42	\$ 1,227.12	\$ 41.70	3.5%
		Medical Rate	\$ 1,177.06	\$ 1,217.76	\$ 40.70	3.5%
		Pass Through	\$ 8.36	\$ 9.36	\$ 1.00	12.0%
Diamond	43	Total Premium	\$ 1,104.66	\$ 1,136.82	\$ 32.16	2.9%
		Medical Rate	\$ 962.96	\$ 989.96	\$ 27.00	2.8%
		HSA	\$ 133.34	\$ 137.50	\$ 4.16	3.1%
		Pass Through	\$ 8.36	\$ 9.36	\$ 1.00	12.0%
Sapphire	48	Total Premium	\$ 1,026.18	\$ 1,058.38	\$ 32.20	3.1%
		Medical Rate	\$ 884.48	\$ 911.52	\$ 27.04	3.1%
		HSA	\$ 133.34	\$ 137.50	\$ 4.16	3.1%
		Pass Through	\$ 8.36	\$ 9.36	\$ 1.00	12.0%
Ruby	39	Total Premium	\$ 964.04	\$ 996.22	\$ 32.18	3.3%
		Medical Rate	\$ 822.34	\$ 849.36	\$ 27.02	3.3%
		HSA	\$ 133.34	\$ 137.50	\$ 4.16	3.1%
		Pass Through	\$ 8.36	\$ 9.36	\$ 1.00	12.0%
Emerald	175	Total Premium	\$ 911.70	\$ 943.88	\$ 32.18	3.5%
		Medical Rate	\$ 770.00	\$ 797.02	\$ 27.02	3.5%
		HSA	\$ 133.34	\$ 137.50	\$ 4.16	3.1%
		Pass Through	\$ 8.36	\$ 9.36	\$ 1.00	12.0%
Informational						
					Change in Base / Family of 4 Rates *	
Family (HSA)	327	Total Premium	\$ 958.36	\$ 992.36	\$34.00 / \$66.56	3.5% / 3.2%
Family (Non-HSA)	7	Total Premium	\$ 1,346.40	\$ 1,372.92	\$26.52 / \$59.08	2.0% / 2.4%
Average Approximate Increase Across all Plans:					\$ 49.99	3.3%

* Average family of 4 rate change assumes one employee, one spouse, and two children.
Spouse rates based on a current 46 year old being renewed now at 47 years old.

Prime Health – 2025 Single Plans



Prime Health

Exhibit for Beltrami County

Proposed 2025 Family Rates

Coverage Effective Dates: January 1, 2025 - December 31, 2025

Family Rate Schedule

A: Family Base Rate						
Enrollment	Split	Rates		Change in Base Rates		
		Current	Renewal	\$ Change	% Change	
Family (HSA)	327	Total Premium	\$ 958.36	\$ 992.36	\$34.00	3.5%
		Medical Rate	\$ 683.32	\$ 708.00	\$24.68	3.6%
		HSA	\$ 266.68	\$ 275.00	\$8.32	3.1%
		Pass Through	\$ 8.36	\$ 9.36	\$1.00	12.0%
Family (Non-HSA)	7	Total Premium	\$ 1,346.40	\$ 1,372.92	\$26.52	2.0%
		Medical Rate	\$ 1,338.04	\$ 1,363.56	\$25.52	1.9%
		HSA	\$ 8.36	\$ 9.36	\$1.00	12.0%
		Pass Through	\$ 8.36	\$ 9.36	\$1.00	12.0%

B: Spouse Rates			
Age-Bands	Rates	Age-Bands	Rates
< 21	\$ 306.00	44	\$ 480.30
21-24	\$ 343.82	45	\$ 496.46
25	\$ 345.18	46	\$ 515.72
26	\$ 352.06	47	\$ 537.38
27	\$ 360.32	48	\$ 562.14
28	\$ 373.72	49	\$ 586.54
29	\$ 384.72	50	\$ 614.04
30	\$ 390.22	51	\$ 641.20
31	\$ 398.48	52	\$ 671.12
32	\$ 406.74	53	\$ 701.38
33	\$ 411.88	54	\$ 734.04
34	\$ 417.38	55	\$ 766.70
35	\$ 420.14	56	\$ 802.10
36	\$ 422.88	57	\$ 837.86
37	\$ 425.64	58	\$ 876.02
38	\$ 428.40	59	\$ 894.94
39	\$ 433.90	60	\$ 933.10
40	\$ 439.40	61	\$ 966.10
41	\$ 447.64	62	\$ 987.76
42	\$ 455.56	63	\$ 1,014.92
43	\$ 466.56	64 and Older	\$ 1,031.42

Formula for Calculating Family Rates	
Starting Family Base Rate	A
If including Spouse (Lookup by Age)	+ B
If including Child(ren) (Lookup by Child Count)	+ C
Final Family Rate	Total

Calculation Worksheet	
Employee Rate:	_____
Enter Spouse Rate: +	_____
Enter Children Rate: +	_____
Sub Total: =	_____
Employer Contribution: -	_____
Monthly Total: =	_____

C: Children Rates	
Category	Rates
1 Child	\$ 306.00
2+ Children	\$ 612.00

Prime Health

Exhibit for Beltrami County

Proposed 2025 Family Rate Examples

Coverage Effective Dates: January 1, 2025 - December 31, 2025

Family Rate Schedule - Examples of Family Rate Changes

Example #1: Employee + 1 Child							
	Enrollment	Split	Rates		Change in Rates		
			Current	Renewal	\$ Change	% Change	
Family (HSA)	12		Total Premium	\$1,261.40	\$1,298.36	\$36.96	2.9%
			Medical Rate	\$986.36	\$1,014.00	\$27.64	2.8%
			HSA	\$266.68	\$275.00	\$8.32	3.1%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%
Family (Non-HSA)	0		Total Premium	\$1,649.44	\$1,678.92	\$29.48	1.8%
			Medical Rate	\$1,641.08	\$1,669.56	\$28.48	1.7%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%

Example #2: Employee + 2 or More Children							
	Enrollment	Split	Rates		Change in Rates		
			Current	Renewal	\$ Change	% Change	
Family (HSA)	37		Total Premium	\$1,564.44	\$1,604.36	\$39.92	2.6%
			Medical Rate	\$1,289.40	\$1,320.00	\$30.60	2.4%
			HSA	\$266.68	\$275.00	\$8.32	3.1%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%
Family (Non-HSA)	0		Total Premium	\$1,952.48	\$1,984.92	\$32.44	1.7%
			Medical Rate	\$1,944.12	\$1,975.56	\$31.44	1.6%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%

Example #3: Employee + Spouse							
	Enrollment	Split	Rates		Change in Rates		
			Current	Renewal	\$ Change	% Change	
Family (HSA)	26		Total Premium	\$1,469.10	\$1,529.74	\$60.64	4.1%
			Medical Rate	\$1,194.06	\$1,245.38	\$51.32	4.3%
			HSA	\$266.68	\$275.00	\$8.32	3.1%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%
Family (Non-HSA)	0		Total Premium	\$1,857.14	\$1,910.30	\$53.16	2.9%
			Medical Rate	\$1,848.78	\$1,900.94	\$52.16	2.8%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%

Prime Health

Exhibit for Beltrami County

Proposed 2025 Family Rate Examples Continued

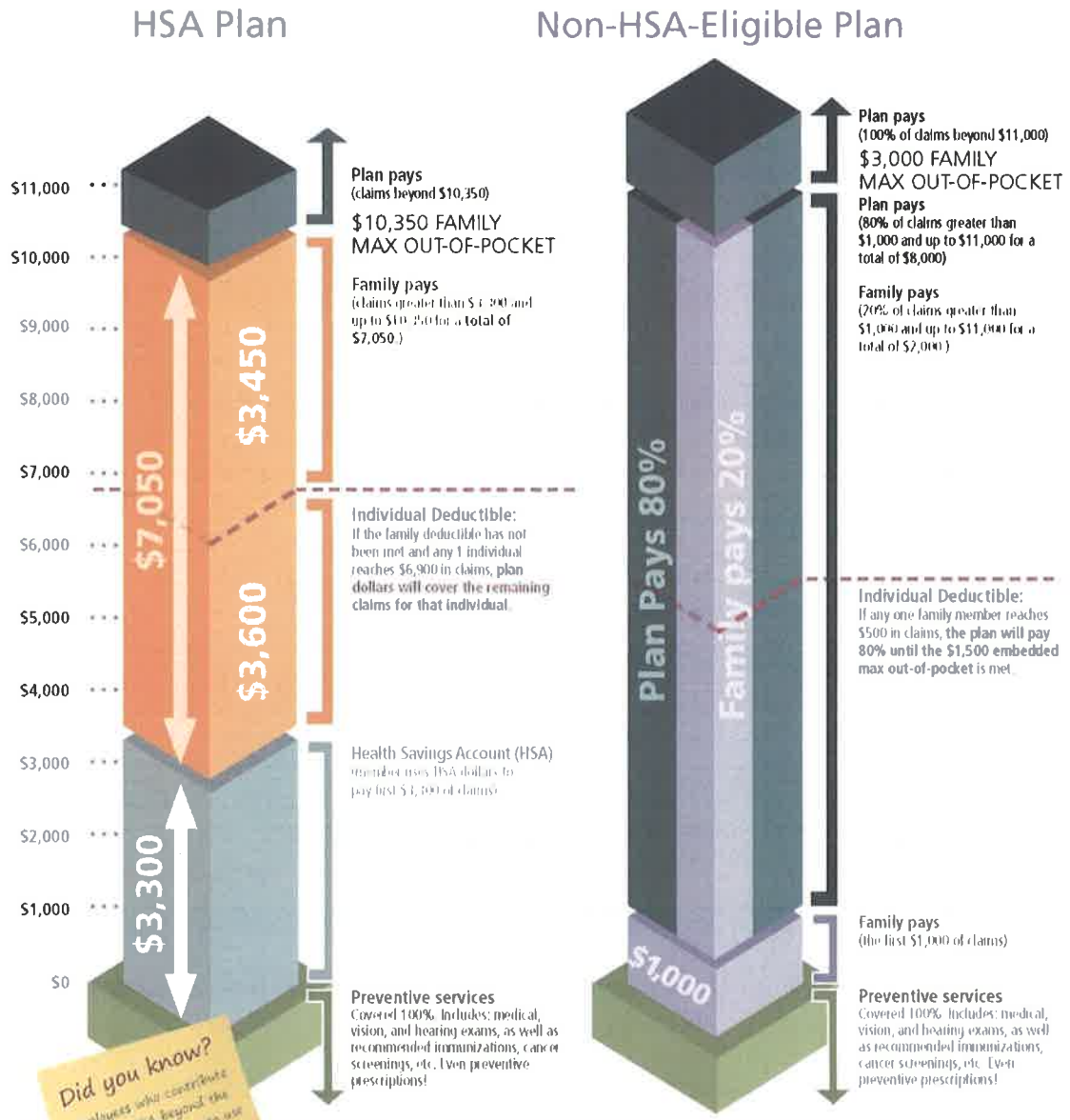
Coverage Effective Dates: January 1, 2025 - December 31, 2025

Family Rate Schedule - Examples of Family Rate Changes

Example #4: Employee + Spouse + 1 Child							
	Enrollment	Split	Rates		Change in Rates		
			Current	Renewal	\$ Change	% Change	
Family (HSA)	6		Total Premium	\$1,772.14	\$1,835.74	\$63.60	3.6%
			Medical Rate	\$1,497.10	\$1,551.38	\$54.28	3.6%
			HSA	\$266.68	\$275.00	\$8.32	3.1%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%
Family (Non-HSA)	0		Total Premium	\$2,160.18	\$2,216.30	\$56.12	2.6%
			Medical Rate	\$2,151.82	\$2,206.94	\$55.12	2.6%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%

Example #5: Employee + Spouse + 2 or More Children							
	Enrollment	Split	Rates		Change in Rates		
			Current	Renewal	\$ Change	% Change	
Family (HSA)	83		Total Premium	\$2,075.18	\$2,141.74	\$66.56	3.2%
			Medical Rate	\$1,800.14	\$1,857.38	\$57.24	3.2%
			HSA	\$266.68	\$275.00	\$8.32	3.1%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%
Family (Non-HSA)	6		Total Premium	\$2,463.22	\$2,522.30	\$59.08	2.4%
			Medical Rate	\$2,454.86	\$2,512.94	\$58.08	2.4%
			Pass Through	\$8.36	\$9.36	\$1.00	12.0%

Prime Health 2025 Family Plans



These charts represent in-network coverage for active employees. Your out-of-pocket costs could be higher for out-of-network services.

*Please review additional guidance for rules and limits pertaining to HSAs at www.irs.gov/publications/p969/

Voluntary Dental Insurance

Delta Dental Policy # 783123

- No change.
- Second year of our two-year guarantee.

Plan	Monthly Premiums
Employee Only	\$47.42
Family	\$122.58

Voluntary Vision Insurance

VSP Policy # 30107814

- No change.

Plan	Monthly Premiums
Employee Only	\$7.84
Employee + Spouse	\$15.68
Employee + Child(ren)	\$16.78
Family	\$26.82

Core Life w/ AD&D Insurance

The Hartford Policy # 870028

- No change.

Plan	Monthly Premiums
\$20,000	\$2.80

Voluntary Employee and Spouse w/ AD&D Life Insurance

The Hartford Policy # 870028

- No change except anyone moving into a new age bracket.

Age	Monthly Cost Per \$1000	Age	Monthly Cost Per \$1000
Under 25	\$0.04	50-54	\$0.16
25-34	\$0.04	55-59	\$0.26
35-39	\$0.07	60-64	\$0.39
40-44	\$0.08	65-69	\$0.74
45-49	\$0.11	70-74	\$1.17

Voluntary Dependent Life Insurance

The Hartford Policy # 870028

- No change.

Plan	Monthly Premium
\$10,000	\$1.04

Voluntary AD&D

New York Life Policy # 965332

- No change.

Plan	Monthly Premium
Employee Only	\$.03/\$1000
Family Coverage	\$.05/\$1000

Short-Term Disability Plan

The Hartford Policy # 870028

- No change.
- All employees receive core STD coverage of \$200/month for a cost of \$1.66/month.

Voluntary Long-Term Disability

New York Life # VDT-963056

- No change except anyone moving into a new age bracket.

Age	Monthly Cost Per \$100	Age	Monthly Cost Per \$100
Under 25	\$0.162	45-49	\$0.828
25-29	\$0.171	50-54	\$1.188
30-34	\$0.225	55-59	\$1.422
35-39	\$0.297	60-64	\$1.404
40-44	\$0.559	65+	\$1.296

Voluntary Critical Illness Insurance

Cigna Policy # CI960619

- No change.

Age	Employee	Employee & Spouse	Employee & Child(ren)	Family
18-24	\$5.82	\$10.39	\$6.19	\$10.76
25-29	\$6.59	\$11.55	\$6.97	\$11.92
30-34	\$8.52	\$14.30	\$8.90	\$14.68
35-39	\$11.73	\$19.18	\$12.10	\$19.55

40-44	\$15.00	\$24.18	\$15.37	\$24.55
45-49	\$21.57	\$34.27	\$21.94	\$34.64
50-54	\$29.49	\$47.60	\$29.87	\$47.97
55-59	\$39.41	\$64.34	\$39.79	\$64.72
60-64	\$50.53	\$82.90	\$50.90	\$83.27
65-69	\$62.42	\$100.39	\$62.79	\$100.76
70-74	\$87.29	\$138.29	\$87.66	\$138.67
75-79	\$121.61	\$182.09	\$121.99	\$182.46
80-84	\$153.67	\$223.14	\$154.04	\$223.51
85+	\$189.66	\$293.71	\$190.04	\$294.09

Voluntary Accident Insurance

Cigna Policy # AI960626

- No change.

Plan	Low Plan Monthly Rates	High Plan Monthly Rates
Employee	\$9.70	\$16.95
Employee + Spouse	\$16.40	\$28.75
Employee + Child(ren)	\$16.10	\$28.20
Family	\$22.80	\$39.75

Voluntary BCBS Group Senior Gold/Blue Rx

We are still waiting for 2025 rates.

Action Items

- Meeting Completed Action Item:
 - Motion and second received for 2025 Prime Health Insurance Rates.
- Upcoming Action Item:
 - 2025 Prime Health Insurance Rates brought to County Board.
 - Timeline of Open Enrollment:
 - 10/01/24: Open Enrollment information will be emailed to each employee with instructions on how to view information and log-on to the benefits website.
 - Employees may schedule time with HR to complete in-person.
 - HR will schedule on-site day(s) at the Highway and Solid Waste locations for in-person, one-on-one enrollment.
 - Any other departments interested please let us know.
 - 10/31/24: On-line enrollment deadline at 4:30 PM.



AGENDA BILL

SUBJECT: Commissioners' Business Items

RECOMMENDATIONS: Discussion

DEPARTMENT OF ORIGIN: N/A

CONTACT PERSON (Name and Phone Number): N/A

DATE SUBMITTED: August 14, 2024

CLEARANCES: N/A

BUDGET IMPACT: N/A

EXHIBITS: N/A

SUMMARY STATEMENT:

Discussion of:

- Legislative/Lobbying Issues
- Commissioners' Reports
- Review Upcoming Meeting Schedule

BELTRAMI COUNTY BOARD OF COMMISSIONERS
PROPOSED 2024 MEETING SCHEDULE
AS OF: January 1, 2024 subject to change

August 20, 2024

3:00 p.m. Work Meeting, Board Room
5:00 p.m. Regular Board Meeting, Board Room
Beltrami County Administration Building

September 3, 2024

3:00 p.m. Work Meeting, Board Room
5:00 p.m. Regular Board Meeting, Board Room
Beltrami County Administration Building

September 17, 2024

3:00 p.m. Work Meeting, Board Room
5:00 p.m. Regular Board Meeting, Board Room
Beltrami County Administration Building

October 1, 2024

3:00 p.m. Work Meeting, Board Room
5:00 p.m. Regular Board Meeting, Board Room
Beltrami County Administration Building

October 15, 2024

3:00 p.m. Work Meeting, Board Room
5:00 p.m. Regular Board Meeting, Board Room
Beltrami County Administration Building

November 12, 2024

3:00 p.m. Work Meeting, Board Room
5:00 p.m. Regular Board Meeting, Board Room
Beltrami County Administration Building

November 19, 2024

3:00 p.m. Work Meeting, Board Room
5:00 p.m. Regular Board Meeting, Board Room
Beltrami County Administration Building

December 3, 2024

3:00 p.m. Work Meeting, Board Room
5:00 p.m. Regular Board Meeting, Board Room
Beltrami County Administration Building
6:00 p.m. Budget Hearing/Truth in Taxation Hearing

December 17, 2024

3:00 p.m. Work Meeting, Board Room
5:00 p.m. Regular Board Meeting, Board Room
Beltrami County Administration Building

Township Officer Meeting:
Northern Town Hall
Beltrami Association of Officers (BATO)
4th Tuesday @ 6:30 pm
 April 23 Craig Gaasvig
 October 22 John Carlson

2024 Chat-About Radio Sessions:
Arrive to tape interview at 9:30 a.m.

January 2	Joe Gould
January 16	Richard Anderson
February 6	Tim Sumner
February 20	John Carlson
March 5	Craig Gaasvig
March 19	Joe Gould
April 2	Richard Anderson
April 16	Tim Sumner
May 7	John Carlson
May 21	Craig Gaasvig
June 4	Joe Gould
June 18	Richard Anderson
July 2	John Carlson
July 16	John Carlson
August 6	Craig Gaasvig
August 20	Joe Gould
September 3	Richard Anderson
September 17	Tom Barry
October 1	John Carlson
October 15	Craig Gaasvig
November 12	Joe Gould
November 19	Richard Anderson
December 3	Richard Anderson
December 17	John Carlson

Management Team Schedule
County Board Room
Monthly @ 8:30 am

Subject to change

June 12	Joe Gould
July 10	Joe Gould
August 14	Richard Anderson
September 11	Tim Sumner
October 9	John Carlson
November 13	Craig Gaasvig
December 11	Joe Gould