

**MINUTES OF THE PROCEEDINGS  
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS  
September 3, 2024**

The Beltrami County Board of Commissioners met in regular session on September 3, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

**CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Tim Sumner, and Richard Anderson were present. Commissioner Joe Gould was absent.

**GENERAL COMMENTS - BOARD CHAIR**

None.

**CITIZENS ADDRESSING THE BOARD**

None.

**APPROVAL OF AGENDA**

No additions or corrections were made to the agendas.

**GENERAL BUSINESS**

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

**CONSENT ITEMS**

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held August 20, 2024, and the Minutes of the Board of Commissioners Regular Meeting held August 20, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved Victi Service Coordinator Grant Agreement

The Board, by adoption of its Consent Agenda, approved the MN Department of Public Safety Victim Service Coordinator Grant Agreement through September 30, 2025, with revised Exhibit A, as submitted.

Approved 2024-25 PLSS Corner Remonumentation Contract

The Board, by adoption of its Consent Agenda, approved the 2024-2025 PLSS Corner Remonumentation Contract for Sugar Bush and Taylor Townships, with Kramer Leas DeLeo PC, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved MOU with Clearwater County for CSAH 3 Project

The Board, by adoption of its Consent Agenda, approved the Memorandum of Understanding with Clearwater County for Beltrami CSAH 3 and Clearwater County CSAH 7, Centerline Road, as submitted.

Approved Resolution to Establish 2025 Mixed Solid Waste Market Price

The Board, by adoption of its Consent Agenda, approved the Resolution to establish the 2025 Mixed Solid Waste Market Price:

WHEREAS, MS 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, The political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in the State Statute as the "lowest price available in the area"; and

WHEREAS, The County of Beltrami declares the Market Price for all MSW generated in Beltrami County during CY2025 to be \$34.05

per ton, based upon the lowest price available in the area. Beltrami County's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Gentilly Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Approved Bemidji Transfer Station Roof Bid Award

The Board, by adoption of its Consent Agenda, approved the bid award for the Bemidji Transfer Station roof project, to the lowest responsible bidder, T-10 of Oak Grove, MN in the amount of \$528,000.00, as submitted.

Approved Adding Crushed Concrete to the 2024 Fee Schedule

The Board, by adoption of its Consent Agenda, approved adding a fee for the sale of crushed concrete at the Demolition Landfill to the 2024 County Fee Schedule, in the amount of \$23/cubic yard.

**REGULAR AGENDA**

Township/City Road Maintenance Rates

Highway Engineer, Bruce Hasbargen reviewed the proposed township/city road maintenance rates for implementation in 2025. Currently, the Highway Department is charging an hourly rate.

Proposed rates are:

- Snowplowing gravel \$650/mile
- Snowplowing paved \$2,050/mile
- Blading \$850/mile

The Board discussed the potential impact to some townships and the timing of implementation to coordinate with township budgeting & levy, and county billing for services.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to approve the proposed rates for snowplowing and blading services to townships, with implementation to begin with winter plowing services in 2025. Vote carried 3:1. Sumner voted no.

Marriage Ceremony Services

License Center Director, Leala Roth, reviewed the recent change in MN law regarding who can perform civil marriage ceremonies. Anyone 21 years of age or older can register as a civil marriage officiant. This has opened the possibility for the License Center employees to perform civil marriage ceremonies at the time the couple acquires their marriage license. Ms Roth

reviewed the proposed Policy that would be implemented if the Board was in favor of providing this service at the License Center.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the proposed marriage ceremony service, the fee of \$50, and implementation of the Marriage Ceremony Services Policy as presented. Unanimously carried.

### **COMMISSIONERS' BUSINESS**

#### **Legislative/Lobbying Issues & Commissioners' Reports**

- Commissioner Gaasvig reported that the Planning Commission would begin review of the proposed Cannabis Ordinance language at the September 30 Commission Meeting.
- Commissioner Carlson provided several committee updates; noting the Sept 10 JAZB meeting scheduled to adopt the airport zoning plan.
- Commissioner Sumner requested swapping his upcoming Management Team assignment with another member of the Board. Schedule was agreed upon as:
  - o September 11 - John Carlson
  - o October 9 - Craig Gaasvig
  - o November 13 - Tim Sumner

#### **Review Upcoming Meeting Schedule**

Next regular meeting of the County Board will be September 17, 2024, in the Board Room of the County Administration Building.

### **MEETING ADJOURNMENT**

A motion to adjourn the Board meeting at 5:43 p.m. was made by Commissioner Gaasvig, seconded by Commissioner Sumner, and unanimously carried.

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John Carlson, Chair

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Thomas H. Barry, County Administrator