



BELTRAMI COUNTY

WORK MEETING AGENDA

Beltrami County Board of Commissioners
November 19, 2024
3:00 p.m.

Meeting to be Held in the County Board Room
County Administration Building, 701 Minnesota Ave NW
Bemidji, MN

A link to the [livestream](#) will be available on the Board Meeting Agendas and Minutes page of the County Website.

1. Call to Order – 3:00 p.m.
2. Introduction of New Employees
3. Identify Future Work Meeting Topics
4. Northern Dental Access Center – 3:05 pm pg. 1
5. Jail Bid Results & GMP Amendment - 3:20 p.m. pg. 4
6. Paul Bunyan Drug Task Force Update - 3:35 p.m. pg. 27
7. Ordinance to Regulate Cannabis Businesses - 3:50 p.m. pg. 28
8. One Watershed One Plan Upper & Lower Red Lake Update – 4:05 p.m. pg. 43
9. Classification and Compensation Study – 4:15 p.m. pg. 46
10. Administrator's Update – 4:45 p.m.
11. Other Business Items – 4:50 p.m.
 - a) Review Bills
12. Review Agenda for the November 19, 2024 Regular Board Meeting – 4:55 p.m.
13. Adjourn – 5:00 p.m.



Meeting Date: 11/19/24
Beltrami County Commission
Work Agenda

AGENDA BILL

SUBJECT: Northern Dental Access Center

RECOMMENDATIONS: Informational Presentation

DEPARTMENT OF ORIGIN: Health and Human Services

CONTACT PERSON: Anne Lindseth, Director 218-333-4195

DATE SUBMITTED: 11/12/24

CLEARANCES: Tom Barry, County Administrator

BUDGET IMPACT: None

EXHIBITS: Power Point Presentation

SUMMARY STATEMENT: Northern Dental Access Center provides valuable dental access services to our region. Jeanne Edvold Larson, Executive Director, will provide information about the history, growth and services provided through Northern Dental Access Center.

Northern Dental ACCESS CENTER

LOCATIONS & SERVICE AREA

MISSION...
to provide access to DENTAL CARE for people in need.

VISION...
our expanding, VALUES-BASED DENTAL ACCESS SERVICES are available throughout the region.

BHAG... (BIG, HAIRY AUDACIOUS GOAL)
DOUBLE THE CAPACITY for patient care by 2026.

13 N Main Avenue (PO Box 931)
BAGLEY, MN 56621
Phone: 218-864-6571
Toll Free: 800-749-8153
bagley@northerndentalaccess.org

132 3rd Street
HALSTAD, MN 56548
Phone: 218-456-2238
Toll Free: 888-575-4020
contact@northerndentalaccess.org

1405 Anne Street
BEMIDJI, MN 56601
Phone: 218-444-9546
Toll-Free: 888-578-3033
info@northerndentalaccess.org

206 Pleasant Ave S
PARK RAPIDS, MN
Phone: 218-732-4438
parkrapids@northerndentalaccess.org

SERVICES AVAILABLE:

- Exams • Cleanings
- Fillings • Extractions
- Root Canals • Dentures
- Referrals for advanced care needs
- Some emergency care is available, *subject to scheduling availability*

Target Population

- Medicaid-enrolled
- Low-income
- Children and families
- Income-Based Sliding Fee for cash pay
- Some commercial insurances
- No geographic boundaries

History

- 6 years of grassroots planning & collaboration
- Opened in 2009 (Bemidji) - 5 treatment rooms
- Expanded in 2010
- Expanded in 2012
- Expanded in 2014
- Expanded in 2018 -14 treatment rooms
- Opened Halstad in 2018
- Remodeled Bagley in 2023
- Opened Bagley & Park Rapids in 2024

Annual Patient Encounters

| Year | Annual Patient Encounters |
|------|---------------------------|
| 2009 | 2,750 |
| 2010 | 4,200 |
| 2011 | 5,100 |
| 2012 | 6,100 |
| 2013 | 7,100 |
| 2014 | 8,100 |
| 2015 | 9,100 |
| 2016 | 10,100 |
| 2017 | 11,100 |
| 2018 | 12,100 |
| 2019 | 13,100 |
| 2020 | 14,100 |
| 2021 | 15,100 |
| 2022 | 16,100 |
| 2023 | 17,100 |
| 2024 | 29,000 |

Economic Impact:

- \$10M annually in Dental Services (2024)
- 29,000 annual patient visits (2024)
- 26,000 Patients of Record from Beltrami County
- \$8M in state and federal funds coming into the region annually
- 50 FT Employees with competitive wages & family-centered benefits
- Small businesses and workers have access through MNCare

Approach

Northern Dental Access Center uses community collaboration, workforce innovation, centralized resources and most importantly, patient-centered values to pursue its mission.



Patient-Centered:
 Recognize Social Determinants of Health
 Wraparound patient support services
 Flexible scheduling and payment options



Workforce Innovation:
 Destination employer
 Access private sector providers
 Integrate Community Health Workers (CHWs)
 Advanced Dental Therapy



Community Collaboration:
 Leverage rural resources through partnerships
 No-Wrong-Door cross referrals for patient support



Centralized Resources:
 Standardized processes
 Centralized administration
 Maximized clinic capacity and efficiency



Contact:
 Jeanne Edevold Larson, Executive Director
 jeanne.larson@northerndentalaccess.org
 218-444-8933

Board of Directors

- | | |
|---|------------------------------|
| James Ellasen Dentist | Board President |
| Marcia Syverson Retired, Social Worker-MN Dept. of Health | Board Past-President |
| Mary Eaton President/CEO, The Idea Circle | Board President-Elect |
| Nate Dorr Program Manager, Greater Minnesota Housing Fund | Board Treasurer |
| Rita Albrecht Former Bemidji Mayor, MN DNR (retired) | Board Secretary |
| Denae Alamano Executive Director, United Way of Bemidji Area | |
| Jason Carlson Chief Executive Officer, Tri-Valley Opportunity Council, Inc. | |
| Muriel Gilman Retired, Professor Emerita, Bemidji State University | |
| Anne Hoefgen Executive Director, Legal Services of Northwest Minnesota | |
| Dan Hoody Chief Physician & Medical Officer, Sanford Bemidji | |
| Joy Johnson Retired, Sanford Health | |
| Anne Lindseth Beltrami County Health and Human Services Director | |
| Marsh Muirhead Dentist, Retired | |
| Jim White Professor, Bemidji State University | |



Date: November 19, 2024
Beltrami County Commission

WORK MEETING AGENDA BILL

SUBJECT: Jail Bid Results & GMP Amendment

RECOMMENDATIONS: Receive an Update from Kraus Anderson on the Jail Bid Results and GMP Amendment

DEPARTMENT OF ORIGIN: Administration

CONTACT PERSONS:

| | |
|---|--------------|
| Tom Barry, County Administrator | 218-333-4109 |
| Steven Trudeau, Kraus Anderson Senior Project Manager | 218-766-5998 |
| Patrick Weerts, Kraus Anderson Director of Operations | 218-333-6582 |

DATE SUBMITTED: November 14, 2024

CLEARANCES: Administrator

BUDGET IMPACT: \$62,647,616

ATTACHMENTS: GMP Amendment A with Exhibits

SUMMARY STATEMENT:

The Minnesota Department of Corrections issued a Notice of Deficiency and has required substantial investments in the current Beltrami County Jail effective September 30, 2019. Committed to mitigating these deficiencies, the Beltrami County Board of Commissioners issued a resolution to the Minnesota Department of Corrections in 2019 vowing to address the deficiencies and work towards long term solutions to address the growing population and increase in crime in our community.

On November 15, 2022, the Beltrami County Board approved moving forward with the design and construction of a new jail facility. Kraus Anderson, the County's Construction Manager at Risk, will deliver the results of the recent construction bids and present and answer questions about the Guaranteed Maximum Price (GMP).

AIA® Document A133® – 2019 Exhibit A

Guaranteed Maximum Price Amendment

This Amendment dated the 12th day of November in the year 2024, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 20th day of February in the year 2024 (the "Agreement")
(In words, indicate day, month, and year.)

for the following **PROJECT:**
(Name and address or location)

New County Jail
A 243-bed jail to be located on a remote site known as the "Crown Property" located on Pioneer Street SE, west of Railroad Street SE
815 Pioneer Street SE, Bemidji, MN 56601

THE OWNER:
(Name, legal status, and address)

Beltrami County
701 Minnesota Avenue NW, Suite 200
Bemidji, MN 56601

THE CONSTRUCTION MANAGER:
(Name, legal status, and address)

Kraus-Anderson Construction Company
501 South 8th Street
Minneapolis, MN 55404

TABLE OF ARTICLES

- A.1 GUARANTEED MAXIMUM PRICE**
- A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**
- A.3 INFORMATION UPON WHICH AMENDMENT IS BASED**
- A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

ARTICLE A.1 GUARANTEED MAXIMUM PRICE

§ A.1.1 Guaranteed Maximum Price

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

§ A.1.1.1 The Contract Sum is guaranteed by the Construction Manager not to exceed Sixty-Two Million, Six Hundred Forty-Seven Thousand, Six Hundred Sixteen and 00/100

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

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User Notes:

(1647671865)

Dollars (\$62,647,616.00), subject to additions and deductions by Change Order as provided in the Contract Documents.

§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price. Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

(Provide itemized statement below or reference an attachment.)

See Exhibit A-1: GMP Itemized Statement

§ A.1.1.3 The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

§ A.1.1.4 The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

§ A.1.1.5 Alternates

§ A.1.1.5.1 Alternates, if any, included in the Guaranteed Maximum Price:

| Item | Price |
|-----------------------------|-------|
| See Exhibit A-2: Alternates | |

§ A.1.1.5.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.

(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

| Item | Price | Conditions for Acceptance |
|-----------------------------|-------|---------------------------|
| See Exhibit A-2: Alternates | | |

§ A.1.1.6 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

| Item | Units and Limitations | Price per Unit (\$0.00) |
|------|-----------------------|-------------------------|
|------|-----------------------|-------------------------|

ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ A.2.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

The date of execution of this Amendment.

Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

The latest to occur of (a) the date of this Amendment, or (b) the date on which the Construction Manager receives a written notice to proceed issued by the Owner. If the Date of Commencement does not occur on or before November 30, 2024, the Contract Time shall be extended one (1) day for each and every day beyond November 30, 2024 that the Date of Commencement occurs, and the Construction Manager shall be entitled to an equitable adjustment of the Contract Sum.

§ A.2.2 Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

§ A.2.3 This Exhibit A incorporates the Bonus and Liquidated Damages clause as stated in 6.1.6 of the A133-2019.

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User Notes:

(1647671865)

§ A.2.3 Substantial Completion

§ A.2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

Not later than Eight Hundred and Fifty-One (851) calendar days from the date of commencement of the Work.

§ A.2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

| Portion of Work | Substantial Completion Date |
|-----------------|-----------------------------|
| N/A | |

§ A.2.3.3 Notwithstanding anything in the Contract to the contrary, the substantial completion date set forth in Section A.2.3.1 is contingent upon the following milestone date being met:

- 1 All required building permits must be issued by the applicable governmental authority no later than February 28, 2025.

Should the above milestone date not be met, the Contract Time shall be extended one (1) day for each and every day beyond the milestone date established above that the required information is received by the Construction Manager and the Construction Manager shall be entitled to an equitable adjustment of the Guaranteed Maximum Price.

§ A.2.3.3 If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

§ A.3.1 The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

§ A.3.1.1 The following Supplementary and other Conditions of the Contract:

| Document | Title | Date | Pages |
|----------|-------|------|-------|
| N/A | | | |

§ A.3.1.2 The following Specifications:
(Either list the Specifications here, or refer to an exhibit attached to this Amendment.)

See Exhibit A-3: List of Drawings, Plans and Specifications

| Section | Title | Date | Pages |
|---------|-------|------|-------|
|---------|-------|------|-------|

§ A.3.1.3 The following Drawings:
(Either list the Drawings here, or refer to an exhibit attached to this Amendment.)

See Exhibit A-3: List of Drawings, Plans and Specifications

| Number | Title | Date |
|--------|-------|------|
|--------|-------|------|

§ A.3.1.4 The Sustainability Plan, if any:

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(If the Owner identified a Sustainable Objective in the Owner's Criteria, identify the document or documents that comprise the Sustainability Plan by title, date and number of pages, and include other identifying information. The Sustainability Plan identifies and describes the Sustainable Objective; the targeted Sustainable Measures; implementation strategies selected to achieve the Sustainable Measures; the Owner's and Construction Manager's roles and responsibilities associated with achieving the Sustainable Measures; the specific details about design reviews, testing or metrics to verify achievement of each Sustainable Measure; and the Sustainability Documentation required for the Project, as those terms are defined in Exhibit C to the Agreement.)

| Title | Date | Pages |
|-------|------|-------|
| N/A | | |

Other identifying information:

§ A.3.1.5 Allowances, if any, included in the Guaranteed Maximum Price:
(Identify each allowance.)

| Item | Price |
|------|-------|
| N/A | |

§ A.3.1.6 Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:
(Identify each assumption and clarification.)

See Exhibit A-4: Assumptions and Clarifications

§ A.3.1.7 The Guaranteed Maximum Price is based upon the following other documents and information:
(List any other documents or information here, or refer to an exhibit attached to this Amendment.)

N/A

This Amendment to the Agreement entered into as of the day and year first written above. This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original and all of which counterparts, taken together, shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page of this document by facsimile, pdf or other generally accepted electronic means (e.g., DocuSign) shall be effective as delivery of a manually executed counterpart of this document.

Beltrami County

Kraus-Anderson Construction Company

OWNER *(Signature)*

CONSTRUCTION MANAGER *(Signature)*

John Carlson
 Beltrami County Board Chairperson

(Printed name and title)

Richard J. Jacobson
 Executive Vice President/Chief Operating Officer

(Printed name and title)

Init.



EXHIBIT A-1

Beltrami County Jail - Guaranteed Maximum Price (GMP) Estimate

Date: 10/22/2024 (Bid Date)
Project Start: 3/31/2025
Document Date: 8/1/2024
Construction Bid Documents

Client: Beltrami County
Architect: Klein McCarthy Architects
Location: 815 Pioneer St SE, Bemidji, Minnesota

With Accepted Alternates
Alt-1, Alt-3B, Vol Alt-1, Vol Alt-2

| Item Description | Grand Total | Percent Of Estimate Total |
|---|-------------|---------------------------|
| 00 A - General Requirements | \$480,154 | 0.77 % |
| 01 B - Temporary Electric | \$120,000 | 0.19 % |
| 01 C - Temporary Utilities | \$311,600 | 0.50 % |
| 01 D1 - Crane Access | \$59,250 | 0.09 % |
| 01 G - Freeberg & Grund | \$29,600 | 0.05 % |
| 01 H - Clean-up/Snow Removal/ Dumpsters | \$222,000 | 0.35 % |
| 01 J - Property Solutions | \$114,587 | 0.18 % |
| 03 A - TNT Construction Group | \$2,260,000 | 3.61 % |
| 03 B - Wells Concrete | \$6,399,760 | 10.22 % |
| 03 D - Miscellaneous Concrete | \$25,000 | 0.04 % |
| 04 A - Cons Masonry | \$2,575,000 | 4.11 % |
| 05 A - Construction Systems | \$760,448 | 1.21 % |
| 05 B - Red Cedar | \$397,000 | 0.63 % |
| 05 D - Miscellaneous Metals | \$50,000 | 0.08 % |
| 06 A - Kraus-Anderson | \$3,389,181 | 5.41 % |
| 07 F - Herzog Roofing | \$1,933,000 | 3.09 % |
| 07 K - The Caulkers | \$462,915 | 0.74 % |
| 07 L - Joint Misc | \$100,000 | 0.16 % |
| 08 A - Contract Hardware | \$346,929 | 0.55 % |
| 08 E - North Country Overhead Doors | \$130,064 | 0.21 % |
| 08 F - Anderson Glass | \$1,154,000 | 1.84 % |
| 09 A - Custom Drywall | \$1,079,850 | 1.72 % |
| 09 B - Arnquist Flooring | \$113,000 | 0.18 % |
| 09 C - Dow Acoustics | \$383,920 | 0.61 % |
| 09 D - Arnquist Flooring | \$301,777 | 0.48 % |
| 09 H - Duluth Coating | \$40,600 | 0.06 % |
| 09 I - Paint Misc. | \$15,000 | 0.02 % |
| 09 K - Steinbrecher | \$537,800 | 0.86 % |



Client: Beltrami County
 Architect: Klein McCarthy Architects
 Location: 815 Pioneer St SE, Bemidji, Minnesota

| Item Description | Grand Total | Percent Of Estimate Total |
|---------------------------------|---------------------|---------------------------|
| 11 C - Noah Detention | \$9,656,917 | 15.41 % |
| 11 E - Detention Cell MEP Coord | \$10,000 | 0.02 % |
| 11 F - Horizon | \$538,302 | 0.86 % |
| 12 C - Northwest Cabinets | \$235,364 | 0.38 % |
| 21 A - Escape Fire Protection | \$760,190 | 1.21 % |
| 21 A1 - MEP Fire Coordination | \$5,000 | 0.01 % |
| 23 B - Peterson Sheet Metal | \$10,567,000 | 16.87 % |
| 23 C - MEP Combined Mech Coord | \$25,000 | 0.04 % |
| 25 A - Wir3D Electric | \$651,377 | 1.04 % |
| 26 A - Bessler Electric | \$8,190,810 | 13.07 % |
| 27 A - All State Communications | \$719,057 | 1.15 % |
| 31 A - Casper Construction | \$913,200 | 1.46 % |
| 32 A - Hawkinson Construction | \$207,640 | 0.33 % |
| 32 B - TNT Construction | \$141,000 | 0.23 % |
| 32 C - Asphalt Misc | \$15,000 | 0.02 % |
| 32 D - Century Fence | \$80,582 | 0.13 % |
| 32 F - TK Outdoors | \$140,250 | 0.22 % |
| 32 G - Misc. Landscaping | \$25,000 | 0.04 % |
| Subtotal | \$56,674,123 | 90.46 % |

| Rate | Item Description | Cost/GSF | Total |
|------|----------------------|-------------------|-------------------|
| | % Tax | | |
| | % Estimate Mark Up | | |
| | LSum LS Adjustment | | |
| | Subtotal | 584.66/GSF | 56,674,123 |
| | % General Conditions | | |
| | Subtotal | 584.66/GSF | 56,674,123 |
| 0.65 | % Building Permit | 4.20/GSF | 407,210 |
| | Subtotal | 588.86/GSF | 57,081,333 |



Client: Beltrami County
Architect: Klein McCarthy Architects
Location: 815 Pioneer St SE, Bemidji, Minnesota

| Rate | | Item Description | Cost/GSF | Total |
|------------------|------------|--|-------------------|-------------------|
| 0.60 | % | KA Performance/Payment Bond | 3.88/GSF | 375,886 |
| | | Subtotal | 592.74/GSF | 57,457,219 |
| 0.20 | % | KA Builders Risk | 1.29/GSF | 125,295 |
| | | Subtotal | 594.03/GSF | 57,582,514 |
| 0.95 | % | KA General Liability | 6.14/GSF | 595,152 |
| | | Subtotal | 600.17/GSF | 58,177,666 |
| 1.10 | % | Subcontractor Default Insurance | 5.96/GSF | 577,824 |
| 0.10 | % | Warranty | 0.58/GSF | 56,674 |
| | | Subtotal | 606.72/GSF | 58,812,165 |
| | % | Construction Testing | | |
| | | Subtotal | 606.72/GSF | 58,812,165 |
| | % | Special Inspection | | |
| | | Subtotal | 606.72/GSF | 58,812,165 |
| | % | Owner Testing | | |
| | | Subtotal | 606.72/GSF | 58,812,165 |
| 5.00 | % | KA Construction Contingency | 29.23/GSF | 2,833,706 |
| | | Subtotal | 635.95/GSF | 61,645,871 |
| | % | Project Design Progression Contingency | | |
| | | Subtotal | 635.95/GSF | 61,645,871 |
| | % | Owner Construction Contingency | | |
| | | Subtotal | 635.95/GSF | 61,645,871 |
| | % | Project Escalation | | |
| | | Subtotal | 635.95/GSF | 61,645,871 |
| | % | Design Fee | | |
| | | Subtotal | 635.95/GSF | 61,645,871 |
| | % | KA Preconstruction Fee | | |
| 1.63 | % | KA Construction Fee | 10.33/GSF | 1,001,745 |
| | | Subtotal | 646.28/GSF | 62,647,616 |
| 96,935.00 | GSF | Total Estimate | 646.28/GSF | 62,647,616 |

EXHIBIT A-2 - ALTERNATES

ALTERNATES INCLUDED IN GUARANTEED MAXIMUM PRICE (GMP)

Alternate-1: Add full height polycarbonate guards at Area B (2nd level) Mental Health unit per drawing sheet A6.1A, in lieu of base bid metal guardrail system.

❖ Add from Base GMP Estimate: **\$181,410.00**

Alternate-3B: Add to provide CAT-6A low voltage cabling for Security Camera cabling only, indicated to be standard CAT-6 in base bid documents. Remainder of low voltage cabling to remain CAT-6.

❖ Add from Base GMP Estimate: **\$35,020.00**

Voluntary Alternate-1: Add to provide Vortex Hybrid fire suppression system at rooms 1016, 1038, 1500 in lieu of Clean Agent system. Novec 13 and FM200 Clean Agent gas are no longer manufactured in the USA. China can supply, but the gas is unreliable.

❖ Add from Base GMP Estimate: **\$22,125.00**

Voluntary Alternate-2: Add to provide Acorn Detention Plumbing Fixtures by Work Scope-22A (Plumbing Systems). This will match-up with the same manufacturer (Acorn) as being provided with the Detention Cells Work Scope-13A

❖ Add from Base GMP Estimate: **\$22,125.00**

ALTERNATES NOT INCLUDED IN GUARANTEED MAXIMUM PRICE (GMP)

Final Decision and written acceptance by Owner are required no later than December 31, 2024

Alternate-2: Add to provide Riello heating boiler equipment in lieu of base bid Fulton boiler.

❖ Add from Base GMP Estimate: **\$138,686.00**

Alternate-3A: Add to provide CAT-6A low voltage cabling at ALL locations indicated to be standard CAT-6 in base bid documents.

Note: this is add amount for balance of CAT-6A cabling above and beyond the Camera CAT-6A cabling already included in Alternate-3B above.

❖ Add from Base GMP Estimate: **\$62,691.00**

EXHIBIT A-3 - LIST of DRAWINGS, PLANS, and SPECIFICATIONS

| Title | Description | Date |
|--------|--|--------------------|
| T1.0 | TITLE SHEET | August 1, 2024 |
| AP1.1 | AREA PLAN | August 1, 2024 |
| CP1.0 | CODE COMPLIANCE SUMMARY - OCCUPANCY PLAN | August 1, 2024 |
| CP1.1 | SMOKE COMPARTMENT PLAN | August 1, 2024 |
| CP1.2 | FIRST LEVEL - CODE COMPLIANCE PLAN | August 1, 2024 |
| CP1.3 | SECOND LEVEL - CODE COMPLIANCE PLAN | August 1, 2024 |
| CP1.4 | FIRST LEVEL - FIRE SUPPRESSION FIXTURE COVERAGE | August 1, 2024 |
| CP1.5 | SECOND LEVEL - FIRE SUPPRESSION FIXTURE COVERAGE | August 1, 2024 |
| CP2.1 | FIRST LEVEL - DOC GUIDELINE COMPLIANCE PLAN | August 1, 2024 |
| CP2.2 | SECOND LEVEL - DOC GUIDELINE COMPLIANCE PLAN | August 1, 2024 |
| SW1.0 | INMATE AREA PLANS | August 1, 2024 |
| SW1.1 | FIRST LEVEL - SECURITY WALL AND ENCLOSURE PLAN | September 26, 2024 |
| SW1.1P | FIRST LEVEL PLENUM - SECURITY WALL AND ENCLOSURE PLAN | September 26, 2024 |
| SW1.2 | SECOND LEVEL - SECURITY WALL AND ENCLOSURE PLAN | September 26, 2024 |
| SW1.2P | SECOND LEVEL PLENUM - SECURITY WALL AND ENCLOSURE PLAN | September 26, 2024 |
| SW2.1 | FIRST LEVEL - SECURITY GLAZING PLAN | August 1, 2024 |
| SW2.2 | SECOND LEVEL - SECURITY GLAZING PLAN | August 1, 2024 |
| SURVEY | CERTIFICATE OF SURVEY – For Reference | December 8, 2023 |
| C-100 | SITE PLAN – OVERVIEW | August 1, 2024 |
| C-101 | SITE PLAN – REMOVALS | October 9, 2024 |
| C-102 | SITE PLAN – EXISTING TOPOGRAPHY | August 1, 2024 |
| C-103 | SITE PLAN – DIMENSIONS | October 9, 2024 |
| C-104 | SITE PLAN – FIRE SYSTEM | August 1, 2024 |
| C-200 | GRADING PLAN – OVERVIEW | October 9, 2024 |
| C-300 | UTILITY PLAN – OVERVIEW | October 9, 2024 |
| C-301 | UTILITY PLAN – SANITARY SEWER WATERMAIN | October 9, 2024 |
| C-302 | UTILITY PLAN – STORM | October 9, 2024 |
| C-400 | PROFILE VIEWS | October 9, 2024 |
| C-401 | DETAILS-1 | August 1, 2024 |
| C-402 | DETAILS-2 | October 9, 2024 |
| C-500 | TREE PRESERVATION PLANTING | October 9, 2024 |
| C-501 | SWPPP | August 1, 2024 |
| C-502 | SWPPP DETAILS | August 1, 2024 |
| C-503 | SWPPP-EROSION NOTES | August 1, 2024 |
| C-504 | SWPPP-BMP TIMELINE | August 1, 2024 |
| C-505 | SWPPP-NARRATIVE | August 1, 2024 |
| C-506 | SWPPP-SPECIAL/IMPAIRED WATERS | August 1, 2024 |
| ---- | BELTRAMI JAIL LANDSCAPE & IRRIGATION PLAN | November 4, 2024 |
| AO.1 | ARCHITECTURAL SITE PLAN | October 9, 2024 |

EXHIBIT A-3 - LIST of DRAWINGS, PLANS, and SPECIFICATIONS

| | | |
|-----------|--|--------------------|
| A0.2 | ARCHITECTURAL SITE ENLARGED PLANS | August 1, 2024 |
| A1.1 | FIRST LEVEL - FLOOR PLAN` | October 9, 2024 |
| A1.1A | FIRST LEVEL AREA A - FLOOR PLAN | August 1, 2024 |
| A1.1A DIM | FIRST LEVEL AREA A - DIMENSION PLAN | August 1, 2024 |
| A1.1A FN | FIRST LEVEL AREA A - FINISH PLAN | October 15, 2024 |
| A1.1B | FIRST LEVEL AREA B - FLOOR PLAN | October 9, 2024 |
| A1.1B DIM | FIRST LEVEL AREA B - DIMENSION PLAN | October 9, 2024 |
| A1.1B FN | FIRST LEVEL AREA B - FINISH PLAN | October 15, 2024 |
| A1.1C | FIRST LEVEL AREA C - FLOOR PLAN | October 9, 2024 |
| A1.1C DIM | FIRST LEVEL AREA C - DIMENSION PLAN | October 9, 2024 |
| A1.1C FN | FIRST LEVEL AREA C - FINISH PLAN | October 15, 2024 |
| A1.2 | SECOND LEVEL - FLOOR PLAN | August 1, 2024 |
| A1.2A | SECOND LEVEL AREA A - FLOOR PLAN | October 15, 2024 |
| A1.2A DIM | SECOND LEVEL AREA A - DIMENSION PLAN | August 1, 2024 |
| A1.2A FN | SECOND LEVEL AREA A - FINISH PLAN | October 15, 2024 |
| A1.2B | SECOND LEVEL AREA B - FLOOR PLAN | August 1, 2024 |
| A1.2B DIM | SECOND LEVEL AREA B - DIMENSION PLAN | August 1, 2024 |
| A1.2B FN | SECOND LEVEL AREA B - FINISH PLAN | October 15, 2024 |
| A1.2C | SECOND LEVEL AREA C - FLOOR PLAN | October 9, 2024 |
| A1.2C DIM | SECOND LEVEL AREA C - DIMENSION PLAN | August 1, 2024 |
| A1.2C FN | SECOND LEVEL AREA C - FINISH PLAN | August 1, 2024 |
| A1.PC | PRECAST CONCRETE WALL PLAN | October 9, 2024 |
| A1.PC DIM | PRECAST CONCRETE WALL DIMENSION PLAN | October 9, 2024 |
| WT.1 | WALL TYPES | August 1, 2024 |
| A2.1 | FIRST LEVEL - REFLECTED CEILING PLAN | August 1, 2024 |
| A2.1A | FIRST LEVEL AREA A - REFLECTED CEILING PLAN | August 1, 2024 |
| A2.1B | FIRST LEVEL AREA B - REFLECTED CEILING PLAN | August 1, 2024 |
| A2.1C | FIRST LEVEL AREA C - REFLECTED CEILING PLAN | October 9, 2024 |
| A2.2 | SECOND LEVEL - REFLECTED CEILING PLAN | August 1, 2024 |
| A2.2A | SECOND LEVEL AREA A - REFLECTED CEILING PLAN | August 1, 2024 |
| A2.2B | SECOND LEVEL AREA B - REFLECTED CEILING PLAN | August 1, 2024 |
| A2.2C | SECOND LEVEL AREA C - REFLECTED CEILING PLAN | August 1, 2024 |
| A2.3 | CEILING DETAILS | August 1, 2024 |
| A2.4 | CEILING DETAILS AND ENLARGED REFLECTED CEILING PLANS | August 1, 2024 |
| A3.1 | ROOF PLAN | August 1, 2024 |
| A3.1A | ROOF PLAN - AREA A | August 1, 2024 |
| A3.1B | ROOF PLAN - AREA B | August 1, 2024 |
| A3.1C | ROOF PLAN - AREA C | August 1, 2024 |
| A3.2 | ROOF DETAILS | August 1, 2024 |
| A3.3 | ROOF DETAILS | August 1, 2024 |
| A3.4 | ROOF DETAILS | August 1, 2024 |
| A3.5 | ROOF DETAILS | October 15, 2024 |
| A4.1 | EXTERIOR ELEVATIONS – OVERALL | September 26, 2024 |
| A4.2 | EXTERIOR ELEVATIONS – ENLARGED | October 9, 2024 |
| A4.3 | EXTERIOR ELEVATIONS – ENLARGED | October 9, 2024 |
| A4.4 | EXTERIOR ELEVATIONS – ENLARGED | September 26, 2024 |
| A4.5 | INSULATED PRECAST CONCRETE WALL PANEL ELEVATIONS | August 1, 2024 |
| A4.6 | INSULATED PRECAST CONCRETE WALL PANEL ELEVATIONS | October 9, 2024 |

EXHIBIT A-3 - LIST of DRAWINGS, PLANS, and SPECIFICATIONS

| | | |
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| A4.7 | INSULATED PRECAST CONCRETE WALL PANEL ELEVATIONS | August 1, 2024 |
| A4.8 | INSULATED PRECAST CONCRETE WALL PANEL ELEVATIONS | October 9, 2024 |
| A4.9 | INSULATED PRECAST CONCRETE WALL PANEL ELEVATIONS | August 1, 2024 |
| A4.10 | PRECAST PANEL ELEVATION DETAILS | August 1, 2024 |
| A4.11 | PRECAST PANEL ELEVATION DETAILS | October 9, 2024 |
| A4.12 | PRECAST PANEL ELEVATION DETAILS | August 1, 2024 |
| A5.1 | BUILDING SECTIONS | August 1, 2024 |
| A5.2 | WALL SECTIONS | August 1, 2024 |
| A5.3 | WALL SECTIONS | August 1, 2024 |
| A5.4 | WALL SECTIONS | September 26, 2024 |
| A5.5 | WALL SECTIONS | August 1, 2024 |
| A5.6 | WALL SECTIONS | August 1, 2024 |
| A5.7 | WALL SECTIONS | August 1, 2024 |
| A6.1 | STAIR FLOOR PLANS AND SECTIONS | August 1, 2024 |
| A6.1A | STAIR FLOOR PLANS AND SECTIONS - ALT 1 | October 9, 2024 |
| A6.2 | STAIR FLOOR PLANS AND SECTIONS | August 1, 2024 |
| A6.3 | STAIR FLOOR PLANS AND SECTIONS | August 1, 2024 |
| A6.4 | STAIR FLOOR PLANS AND SECTIONS | August 1, 2024 |
| A6.5 | STAIR FLOOR PLANS AND SECTIONS | October 15, 2024 |
| A6.6 | STAIR FLOOR PLANS AND SECTIONS | August 1, 2024 |
| A6.7 | STAIR FLOOR PLANS AND SECTIONS | August 1, 2024 |
| A6.8 | STAIR DETAILS | August 1, 2024 |
| A6.9 | TIER FRAME ELEVATIONS | October 9, 2024 |
| A6.10 | TIER FRAME ELEVATIONS | October 9, 2024 |
| A7.1 | OPENING SCHEDULE - NON-DETENTION | October 15, 2024 |
| A7.2 | OPENING SCHEDULE – DETENTION | October, 15 2024 |
| A7.3 | FIRST LEVEL - DOOR HARDWARE PLAN | October 15, 2024 |
| A7.4 | SECOND LEVEL - DOOR HARDWARE PLAN | October 15, 2024 |
| A7.5 | DOOR AND FRAME ELEVATIONS | October 15, 2024 |
| A7.6 | DOOR AND FRAME ELEVATIONS | October 15, 2024 |
| A7.7 | FRAME DETAILS | October 9, 2024 |
| A7.8 | FRAME DETAILS | August 1, 2024 |
| A7.9 | FRAME DETAILS - TIER FRAMES | October 9, 2024 |
| A8.1 | ENLARGED PLANS AND INTERIOR ELEVATIONS | October 9, 2024 |
| A8.2 | ENLARGED PLANS AND INTERIOR ELEVATIONS | October 15, 2024 |
| A8.3 | ENLARGED PLANS AND INTERIOR ELEVATIONS | October 9, 2024 |
| A8.4 | ENLARGED PLANS AND INTERIOR ELEVATIONS | August 1, 2024 |
| A8.5 | ENLARGED PLANS AND INTERIOR ELEVATIONS | September 26, 2024 |
| A8.6 | ENLARGED PLANS AND INTERIOR ELEVATIONS | October 9, 2024 |
| A8.7 | ENLARGED PLANS AND INTERIOR ELEVATIONS | October 9, 2024 |
| A8.8 | ENLARGED PLANS AND INTERIOR ELEVATIONS | August 1, 2024 |
| A8.9 | ENLARGED PLANS AND INTERIOR ELEVATIONS | September 26, 2024 |
| A8.10 | ENLARGED PLANS AND INTERIOR ELEVATIONS | August 1, 2024 |
| A8.11 | ENLARGED PLANS AND INTERIOR ELEVATIONS | August 1, 2024 |
| A8.12 | ENLARGED PLANS AND INTERIOR ELEVATIONS | August 1, 2024 |
| A8.13 | ENLARGED PLANS AND INTERIOR ELEVATIONS | October 9, 2024 |
| A8.14 | ENLARGED PLANS AND INTERIOR ELEVATIONS | September 26, 2024 |
| A8.15 | ENLARGED PLANS AND INTERIOR ELEVATIONS | September 16, 2024 |

EXHIBIT A-3 - LIST of DRAWINGS, PLANS, and SPECIFICATIONS

| | | |
|-------|--|--------------------|
| A8.16 | ENLARGED PLANS AND INTERIOR ELEVATIONS | September 26, 2024 |
| A8.17 | ENLARGED PLANS AND INTERIOR ELEVATIONS | October 9, 2024 |
| A8.18 | ENLARGED PLANS AND INTERIOR ELEVATIONS | October 9, 2024 |
| A9.1 | EXTERIOR DETAILS | August 1, 2024 |
| A9.2 | EXTERIOR DETAILS | October 15, 2024 |
| A9.3 | EXTERIOR DETAILS | October 9, 2024 |
| A9.4 | INTERIOR DETAILS | October 15, 2024 |
| A9.5 | INTERIOR DETAILS | August 1, 2024 |
| A9.6 | INTERIOR DETAILS | September 26, 2024 |
| A9.7 | CASEWORK DETAILS | October 9, 2024 |
| A9.8 | CASEWORK DETAILS | October 9, 2024 |
| A9.9 | CASEWORK DETAILS | October 9, 2024 |
| | | |
| S0.0 | STRUCTURAL TITLE SHEET | August 1, 2024 |
| S0.1 | SPECIAL INSPECTIONS PROGRAM | October 9, 2024 |
| S1.1 | OVERALL FOUNDATION PLAN | October 9, 2024 |
| S1.1A | FOUNDATION PLAN AREA A | August 1, 2024 |
| S1.1B | FOUNDATION PLAN AREA B | October 9, 2024 |
| S1.1C | FOUNDATION PLAN AREA C | October 9, 2024 |
| S1.2A | SECOND LEVEL FRAMING PLAN - AREA A | August 1, 2024 |
| S1.2B | SECOND LEVEL FRAMING PLAN - AREA B | October 9, 2024 |
| S1.3A | ROOF FRAMING PLAN AREA A | August 1, 2024 |
| S1.3B | ROOF FRAMING PLAN AREA B | October 15, 2024 |
| S1.3C | ROOF FRAMING PLAN AREA C | August 1, 2024 |
| S2.0 | SECTIONS & DETAILS | October 9, 2024 |
| S3.0 | SECTIONS & DETAILS | August 1, 2024 |
| S3.1 | SECTIONS & DETAILS | August 1, 2024 |
| S3.2 | SECTIONS, PLANS & DETAILS | October 15, 2024 |
| | | |
| M0.1 | MECHANICAL TITLE SHEET | August 1, 2024 |
| M1.1A | FIRST LEVEL - AREA A - FLOOR PLAN - FIRE PROTECTION | August 1, 2024 |
| M1.1B | FIRST LEVEL - AREA B - FLOOR PLAN - FIRE PROTECTION | September 26, 2024 |
| M1.1C | FIRST LEVEL - AREA C - FLOOR PLAN - FIRE PROTECTION | August 1, 2024 |
| M1.2A | SECOND LEVEL - AREA A - FLOOR PLAN - FIRE PROTECTION | August 1, 2024 |
| M1.2B | SECOND LEVEL - AREA B - FLOOR PLAN - FIRE PROTECTION | September 26, 2024 |
| M1.2C | SECOND LEVEL - AREA C - FLOOR PLAN - FIRE PROTECTION | August 1, 2024 |
| M2.0A | UNDERFLOOR - AREA A - FLOOR PLAN – PLUMBING | October 15, 2024 |
| M2.0B | UNDERFLOOR - AREA B - FLOOR PLAN – PLUMBING | October 15, 2024 |
| M2.0C | UNDERFLOOR - AREA C - FLOOR PLAN – PLUMBING | October 15, 2024 |
| M2.1A | FIRST LEVEL - AREA A - FLOOR PLAN – PLUMBING | October 15, 2024 |
| M2.1B | FIRST LEVEL - AREA B - FLOOR PLAN – PLUMBING | October 15, 2024 |
| M2.1C | FIRST LEVEL - AREA C - FLOOR PLAN – PLUMBING | October 15, 2024 |
| M2.2A | SECOND LEVEL - AREA A - FLOOR PLAN – PLUMBING | October 15, 2024 |
| M2.2B | SECOND LEVEL - AREA B - FLOOR PLAN – PLUMBING | October 15, 2024 |
| M2.2C | SECOND LEVEL - AREA C - FLOOR PLAN – PLUMBING | October 15, 2024 |
| M2.3 | ENLARGED PLANS – PLUMBING | October 15, 2024 |
| M2.4 | RISER DIAGRAM – AREA A – WASTE & VENT – PLUMBING | October 15, 2024 |
| M2.5 | RISER DIAGRAM – AREA A – WASTE & VENT – PLUMBING | October 15, 2024 |

EXHIBIT A-3 - LIST of DRAWINGS, PLANS, and SPECIFICATIONS

| | | |
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| M2.6 | RISER DIAGRAM – AREA B – WASTE & VENT – PLUMBING | October 15, 2024 |
| M2.7 | RISER DIAGRAM – AREA B – WASTE & VENT – PLUMBING | October 15, 2024 |
| M2.8 | RISER DIAGRAM – AREA C – WASTE & VENT – PLUMBING | October 15, 2024 |
| M2.9 | RISER DIAGRAM – AREA A – DOMESTIC WATER – PLUMBING | October 15, 2024 |
| M2.10 | RISER DIAGRAM – AREA A – DOMESTIC WATER – PLUMBING | October 15, 2024 |
| M2.11 | RISER DIAGRAM – AREA B – DOMESTIC WATER – PLUMBING | September 26, 2024 |
| M2.12 | RISER DIAGRAM – AREA B – DOMESTIC WATER – PLUMBING | September 26, 2024 |
| M2.13 | RISER DIAGRAM – AREA C – DOMESTIC WATER – PLUMBING | October 15, 2024 |
| M3.1A | FIRST LEVEL - AREA A - FLOOR PLAN – PIPING | August 1, 2024 |
| M3.1B | FIRST LEVEL - AREA B - FLOOR PLAN – PIPING | October 15, 2024 |
| M3.1C | FIRST LEVEL - AREA C - FLOOR PLAN – PIPING | October 15, 2024 |
| M3.2A | SECOND LEVEL - AREA A - FLOOR PLAN – PIPING | October 15, 2024 |
| M3.2B | SECOND LEVEL - AREA B - FLOOR PLAN – PIPING | October 15, 2024 |
| M3.2C | SECOND LEVEL - AREA C - FLOOR PLAN – PIPING | October 15, 2024 |
| M4.1A | FIRST LEVEL - AREA A - FLOOR PLAN – HVAC | September 16, 2024 |
| M4.1B | FIRST LEVEL - AREA B - FLOOR PLAN – HVAC | October 9, 2024 |
| M4.1C | FIRST LEVEL - AREA C - FLOOR PLAN – HVAC | October 15, 2024 |
| M4.2A | SECOND LEVEL - AREA A - FLOOR PLAN – HVAC | September 26, 2024 |
| M4.2B | SECOND LEVEL - AREA B - FLOOR PLAN – HVAC | September 26, 2024 |
| M4.2C | SECOND LEVEL - AREA C - FLOOR PLAN – HVAC | September 16, 2024 |
| M4.3 | ENLARGED PLANS – MECHANICAL | September 26, 2024 |
| M5.1A | ROOF LEVEL - AREA A – MECHANICAL | August 1, 2024 |
| M5.1B | ROOF LEVEL - AREA B – MECHANICAL | September 26, 2024 |
| M5.1C | ROOF LEVEL - AREA C – MECHANICAL | September 26, 2024 |
| M6.1 | MECHANICAL SCHEDULES | October 15, 2024 |
| M6.2 | MECHANICAL SCHEDULES | September 16, 2024 |
| M6.3 | MECHANICAL SCHEDULES | October 9, 2024 |
| M7.1 | MECHANICAL DETAILS | August 1, 2024 |
| M7.2 | MECHANICAL DETAILS | August 1, 2024 |
| M7.3 | MECHANICAL DETAILS | October 15, 2024 |
| M7.4 | MECHANICAL DETAILS | August 1, 2024 |
| M7.5 | MECHANICAL DETAILS | August 1, 2024 |
| M7.6 | MECHANICAL DETAILS | August 1, 2024 |
| M7.7 | MECHANICAL DETAILS | September 26, 2024 |
| M7.8 | MECHANICAL DETAILS | September 26, 2024 |
| M7.9 | MECHANICAL DETAILS | August 1, 2024 |
| M7.10 | MECHANICAL DETAILS | August 1, 2024 |
| M7.11 | MECHANICAL DETAILS | August 1, 2024 |
| M7.12 | MECHANICAL DETAILS | August 1, 2024 |
| E0.1 | ELECTRICAL TITLE SHEET | September 16, 2024 |
| E1.1 | SITE PLAN – ELECTRICAL | September 16, 2024 |
| E2.1A | FIRST LEVEL - AREA A - FLOOR PLAN – LIGHTING | September 16, 2024 |
| E2.1B | FIRST LEVEL - AREA B - FLOOR PLAN – LIGHTING | October 9, 2024 |
| E2.1C | FIRST LEVEL - AREA C - FLOOR PLAN – LIGHTING | October 9, 2024 |
| E2.2A | SECOND LEVEL - AREA A - FLOOR PLAN – LIGHTING | September 26, 2024 |
| E2.2B | SECOND LEVEL - AREA B - FLOOR PLAN – LIGHTING | September 26, 2024 |
| E2.2C | SECOND LEVEL - AREA C - FLOOR PLAN – LIGHTING | September 16, 2024 |

EXHIBIT A-3 - LIST of DRAWINGS, PLANS, and SPECIFICATIONS

| | | |
|--------|---|--------------------|
| E3.1A | FIRST LEVEL - AREA A - FLOOR PLAN – POWER | September 16, 2024 |
| E3.1B | FIRST LEVEL - AREA B - FLOOR PLAN – POWER | October 9, 2024 |
| E3.1C | FIRST LEVEL - AREA C - FLOOR PLAN – POWER | October 9, 2024 |
| E3.2A | SECOND LEVEL - AREA A - FLOOR PLAN – POWER | August 1, 2024 |
| E3.2B | SECOND LEVEL - AREA B - FLOOR PLAN – POWER | August 1, 2024 |
| E3.2C | SECOND LEVEL - AREA C - FLOOR PLAN – POWER | August 1, 2024 |
| E3.3 | ROOF PLAN – POWER | August 1, 2024 |
| E4.1A | FIRST LEVEL - AREA A - FLOOR PLAN – SYSTEMS | August 1, 2024 |
| E4.1B | FIRST LEVEL - AREA B - FLOOR PLAN – SYSTEMS | October 9, 2024 |
| E4.1C | FIRST LEVEL - AREA C - FLOOR PLAN – SYSTEMS | October 9, 2024 |
| E4.2A | SECOND LEVEL - AREA A - FLOOR PLAN – SYSTEMS | August 1, 2024 |
| E4.2B | SECOND LEVEL - AREA B - FLOOR PLAN – SYSTEMS | August 1, 2024 |
| E4.2C | SECOND LEVEL - AREA C - FLOOR PLAN – SYSTEMS | August 1, 2024 |
| E5.1A | FIRST LEVEL - AREA A - FLOOR PLAN – SECURITY | September 16, 2024 |
| E5.1B | FIRST LEVEL - AREA B - FLOOR PLAN – SECURITY | October 15, 2024 |
| E5.1C | FIRST LEVEL - AREA C - FLOOR PLAN – SECURITY | October 9, 2024 |
| E5.2A | SECOND LEVEL - AREA A - FLOOR PLAN – SECURITY | August 1, 2024 |
| E5.2B | SECOND LEVEL - AREA B - FLOOR PLAN – SECURITY | August 1, 2024 |
| E5.2C | SECOND LEVEL - AREA C - FLOOR PLAN – SECURITY | August 1, 2024 |
| E5.3A | FIRST LEVEL - AREA A - FLOOR PLAN - SECURITY CONTROLS | August 1, 2024 |
| E5.3B | FIRST LEVEL - AREA B - FLOOR PLAN - SECURITY CONTROLS | August 1, 2024 |
| E5.3C | FIRST LEVEL - AREA C - FLOOR PLAN - SECURITY CONTROLS | August 1, 2024 |
| E5.4A | SECOND LEVEL - AREA A - FLOOR PLAN - SECURITY CONTROLS | August 1, 2024 |
| E5.4BC | SECOND LEVEL - AREAS B & C - FLOOR PLAN - SECURITY CONTROLS | August 1, 2024 |
| E6.1 | ENLARGED ELECTRICAL PLANS | October 9, 2024 |
| E6.2 | ENLARGED ELECTRICAL PLANS | August 1, 2024 |
| E6.3 | ENLARGED ELECTRICAL PLANS | August 1, 2024 |
| E6.4 | ENLARGED ELECTRICAL PLANS | September 26, 2024 |
| E6.5 | ENLARGED ELECTRICAL PLANS | September 26, 2024 |
| E6.6 | ENLARGED ELECTRICAL PLANS | September 16, 2024 |
| E7.1 | POWER RISER DIAGRAM | August 1, 2024 |
| E7.2 | POWER RISER DIAGRAM | August 1, 2024 |
| E8.1 | SCHEDULES – ELECTRICAL | October 9, 2024 |
| E8.2 | SCHEDULES – ELECTRICAL | September 16, 2024 |
| E8.3 | SCHEDULES – ELECTRICAL | September 16, 2024 |
| E8.4 | SCHEDULES – ELECTRICAL | September 16, 2024 |
| E8.5 | SCHEDULES – ELECTRICAL | September 16, 2024 |
| E8.6 | SCHEDULES – ELECTRICAL | September 16, 2024 |
| E8.7 | SCHEDULES – ELECTRICAL | October 15, 2024 |
| E8.8 | SCHEDULES – ELECTRICAL | October 15, 2024 |
| E8.9 | SCHEDULES – ELECTRICAL | September 16, 2024 |
| E8.10 | SCHEDULES – ELECTRICAL | August 1, 2024 |
| E8.11 | SCHEDULES – ELECTRICAL | August 1, 2024 |
| E8.12 | SCHEDULES – ELECTRICAL | August 1, 2024 |
| E8.13 | SCHEDULES – ELECTRICAL | August 1, 2024 |
| E8.14 | SCHEDULES – ELECTRICAL | August 1, 2024 |
| E9.1 | DETAILS – ELECTRICAL | September 16, 2024 |
| E9.2 | DETAILS – ELECTRICAL | August 1, 2024 |

EXHIBIT A-3 - LIST of DRAWINGS, PLANS, and SPECIFICATIONS

| | | |
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| E9.3 | DETAILS – ELECTRICAL | September 16, 2024 |
| E9.4 | DETAILS – ELECTRICAL | September 16, 2024 |
| E9.5 | DETAILS – ELECTRICAL | September 16, 2024 |
| E9.6 | DETAILS – ELECTRICAL | September 16, 2024 |
| E9.7 | DETAILS – ELECTRICAL | September 16, 2024 |
| FS100 | FOODSERVICE EQUIPMENT OVERALL PLAN | August 1, 2024 |
| FS101 | FOODSERVICE EQUIPMENT PLAN AND SCHEDULE | September 16, 2024 |
| FS200 | FOODSERVICE EQUIPMENT ELEVATIONS AND SECTIONS | August 1, 2024 |
| FS201 | FOODSERVICE EQUIPMENT ELEVATIONS AND SECTIONS | August 1, 2024 |
| FS300 | FOODSERVICE EQUIPMENT SPECIAL CONDITIONS DETAILS | August 1, 2024 |
| FS301 | FOODSERVICE EQUIPMENT SPECIAL CONDITIONS PLAN | August 1, 2024 |
| FS400 | FOODSERVICE EQUIPMENT STANDARD DETAILS | August 1, 2024 |
| FS401 | FOODSERVICE EQUIPMENT STANDARD DETAILS | August 1, 2024 |
| FSE100 | FOODSERVICE EQUIPMENT ELECTRICAL SCHEDULE | August 1, 2024 |
| FSE101 | FOODSERVICE EQUIPMENT ELECTRICAL PLAN | September 16, 2024 |
| FSM100 | FOODSERVICE EQUIPMENT MECHANICAL SCHEDULE | August 1, 2024 |
| FSM101 | FOODSERVICE EQUIPMENT MECHANICAL PLAN | September 16, 2024 |

SPECIFICATIONS

| <u>Title</u> | <u>Description</u> | <u>Date</u> |
|---------------|------------------------|----------------|
| Volume 1 of 4 | Division 00 through 06 | August 1, 2024 |
| Volume 2 of 4 | Division 07 through 13 | August 1, 2024 |
| Volume 3 of 4 | Division 21 through 23 | August 1, 2024 |
| Volume 4 of 4 | Division 26 through 33 | August 1, 2024 |

ADDENDAS

| | |
|--|--------------------|
| Klein McCarthy Architects Addendum No. One (1) | September 16, 2004 |
| Klein McCarthy Architects Addendum No. Two (2) | September 26, 2024 |
| Klein McCarthy Architects Addendum No. Three (3) | October 9, 2024 |
| Klein McCarthy Architects Addendum No. Four (4) | October 15, 2024 |

EXHIBIT A-4 – ASSUMPTIONS & CLARIFICATIONS

General

- A. Owner/Construction Manager Agreement with Beltrami County shall supersede Divisions 00 and 01 of the specifications from Klein McCarthy Architects dated August 1, 2024 should there be any conflicts. The Owner/Construction Manager Agreement shall govern.
- B. Guaranteed Maximum Price (GMP) Amendment “A” prepared by Kraus-Anderson Construction Company must be executed by the Owner prior to November 30, 2024.
- C. Contractual Substantial Completion shall be tied to a Certificate of Occupancy approval by the State Building Code Official as the main Authority Having Jurisdiction (AHJ), and shall not be tied to any final occupancy clearances required from the State Department of Corrections (DOC) in conjunction with the 3rd party Security Commissioning or Consulting being procured directly by the Owner.
- D. We exclude 3rd party Security Systems Commissioning or Consulting expenses that may be required for final Owner occupancy. Owner to provide these services outside of the Construction Managers contract.
- E. Guaranteed Maximum Price (GMP) Estimate includes our Preconstruction Services fee of \$115,000 as a Cost of the Work. Delete the A133-2019 contract item 7.9.1.9.
- F. Costs for Performance of Payment Bond has been included in our Guaranteed Maximum Price (GMP) Estimate, per our executed Contract Agreement.
- G. Costs for temporary electrical, water and gas consumption, during construction are included in our Guaranteed Maximum Price (GMP) Estimate.
- H. Owner Furnished Products (FFE) – all Fixtures, Furnishings and Equipment identified within the contract documents as “OPOI” (Owner Provided Owner Installed), are excluded from our Guaranteed Maximum Price (GMP) Estimate. This includes all interior standard and loose detention furnishings and equipment not identified in the documents, as well as all exterior site furnishings and equipment, unless specifically indicated to be furnished or installed by Contractor (OPCI).
- I. Minnesota Sales and Use Tax is included for all material and incidental purchases associated with the Guaranteed Maximum Price. Construction Manager has provided to the Owner the preliminary cost amount identified by the bidding subcontractors of MN Sales and Use Tax included within the bid proposals. Monthly G702 & G703 pay-applications will then identify the actual MN Sales and Use Tax amount included with each pay-ap as an attachment, for the Owners use in requesting a rebate from the State of Minnesota pursuant to MN State Statute 297A.71, subdivision 3. Construction Manager will assist the Owner in preparing the submittal package/s to the State for reimbursement requests.
- J. Cost for Builders Risk insurance is included within the Guaranteed Maximum Price.
- K. Cost for State and local building permits are included within the Guaranteed Maximum Price, as well as Municipal Sewer Access/Water Access Connection Charges (SAC/WAC) fees.
- L. Cost for any State, County or municipality plan review fees are excluded from this estimate and are to be paid by the Owner (or Architect as a reimbursable expense).
- M. Liquidated damages are included and acknowledged as identified within the executed A133 – 2019 contract agreement between Owner and Construction Manager as

EXHIBIT A-4 – ASSUMPTIONS & CLARIFICATIONS

Constructor. Owner and the Design Team shall provide timely decisions and approvals within fourteen (14) calendar days or as mutually agreed upon by all parties, of all information related to maintaining the critical path of the construction schedule, thus enabling the Construction Manager to meet its obligation.

- N. We assume unrestricted access to the project site utilizing state, county and municipal city roads and streets, without weight/load limitations during spring road restrictions.
- O. We assume no liability for existing City street conditions either prior to or post construction. We include street patching to match existing profile construction at new utility services connection points only, per City requirements.
- P. Any requirements on the inclusion of WMBE owned or disadvantaged businesses or other EEO goals are excluded.
- Q. Prevailing Wages are excluded.
- R. We exclude any LEED (Leadership in Energy and Environmental Design) certifications or specific construction requirements to obtain any level of certification.
- S. This estimate does not provide for any Owner Contingency dollars. We recommend an Owner contingency be carried for this project, to cover design scope revisions, concealed or unforeseen conditions, A/E document errors, code issues or Building Official revisions and adjustments, etc.
- T. We include a 5% Contractors Contingency to protect the Construction Manager against any, and all risks, assumed by the Construction Manager, including but not limited to the following:
 - 1. Changes in cost due to market conditions, price increases, and other variables.
 - 2. Contract default in payment or performance by a subcontractor or supplier.
 - 3. Cost of corrective work.
 - 4. Cost of acceleration or overtime premiums.
 - 5. Scope clarification between subcontractors.
 - 6. Means, methods and materials.

The Contractors Contingency is for the Construction Managers exclusive use in performing the work and may be used at the sole discretion of the Construction Manager. If upon final completion of the project there are any unused funds remaining in the Contractors Contingency, the Construction Manager shall return 100% of such unused funds to the Owner in the form of a deduct change order.

- U. Code required 3rd party special testing and inspections required by the State are excluded, and are to be provided and paid for by the Owner.
- V. Code required 3rd party commissioning services required by the State are excluded, and are to be provided and paid for by the Owner.
- W. The Guaranteed Maximum Price (GMP) Amendment and project schedule as submitted do not account for potential impacts related to COVID-19 pandemics. We will endeavor to collaborate with appropriate parties to address these issues as their impact is defined on the scope and schedule of the project. We expect any COVID-19 impacts on price and schedule, if any, to be appropriately addressed by industry-standard force majeure contract provisions.

EXHIBIT A-4 – ASSUMPTIONS & CLARIFICATIONS

- X. Owner and Architect shall adjust the design documents as necessary to meet any Value Engineering estimated budget values selected, and issue appropriate Proposal Requests (PR's).
- Y. This GMP Submittal shall include the following; This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original and all of which counterparts, taken together, shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page of this document by facsimile, pdf or other generally accepted electronic means (e.g., DocuSign) shall be effective as delivery of a manually executed counterpart of this document.
- Z. Owner acknowledges and authorizes the Construction Manager to self-perform Work Scope 6A – Carpentry Package.

Site Improvements & Foundations

- A. Soil corrections are not included, or assumed, in this estimate including unsuitable soils, contaminated soils, ledgerrock removal or large rock boulders in excess of 2.99 cubic yards.
- B. Geotechnical Soils report (by Braun Intertec), has been provided to Kraus-Anderson as informational guidance only to determine job sequencing, means and methods of performing the Earthwork systems, etc. We cannot assume any liability for design interface between Civil and Structural design disciplines.
- C. We assume full access to the project site including any property easements and boundaries that may associated with the proposed property location.
- D. We include an 8' high chain link fence and gates at the Generator Pad as indicated on sheet A0.1 and specification section 32 3113.
- E. We include an 8' high decorative metal fence and gates at the Dumpster Enclosure as indicated on sheet A0.1 and A0.2 and specification section 32 3119.
- F. We include new site utility services as identified on the Civil documents. Water connections will require the City to isolate and valve shut the municipal water main service feeding the property location. We exclude "wet-tapping" the new water service connection.
- G. We include landscaping and irrigation systems as identified in the Landscaping plan and scope sheet issued by the Owner on October 21, 2024, and modified on November 4, 2024.
- H. We include site furnishings only as identified on the Architectural Site Plan sheet A0.1 and specification sections 32 3300 and 32 3313.
- I. We exclude all exterior monument or vehicle directional signage, which will be procured directly by Owner.
- J. We include new Handicap parking and designated parking post and panel signs as indicated on the Architectural Site Plan sheet A0.1.
- K. We include a 4" asphalt paving section as indicated on the Civil documents, not 6" thick as recommended by the Geotechnical report.

EXHIBIT A-4 – ASSUMPTIONS & CLARIFICATIONS

Structural

- A. Cast-in-place concrete footings, foundations, slabs and composite toppings are included as identified on the structural documents.
- B. We exclude any spray-applied fireproofing at load bearing precast, steel columns and beam structures, as nothing is identified on the contract documents.
- C. We have not included any concrete flatness or testing outside of standard ACI tolerances.
- D. We exclude concrete slab mix-design moisture vapor reducing admixtures (MRVA).

Exterior Enclosure

- A. Select “hold-out” precast wall panels (6 each locations) will be required to accommodate building access for the prefabricated detention cell modules delivery, rigging and installation. Hold out panels will require a horizontal joint/seam to be designed by the precast manufacturer, to allow a “header” panel to still be installed during initial building erection thus allowing the parapet and roofing system to be completed. “Hold-out” panels will be installed after all temporary exterior building wall access is no longer needed.
- B. We include (2) 8' x 4' precast wall finishes “Mock-up” panels.
- C. We include security bars in precast concrete wall panels to match what is called out for the CMU walls, as nothing was specifically indicated for the precast. Design team to issue appropriate ASI to add this into the documents.

Roofing Systems

- A. Ballasted 60 mil EPDM roofing system is included at all roofing areas as specified and indicated including 20-year manufacturer’s warranty
- B. Break-away skylights are included as indicated.

Interior Construction

- A. Interior non-load bearing CMU wall partitions are included as indicated. We include top of CMU wall steel angle bracing clips as indicated on structural detail 24/S3.0. We do not assume or include any continuous steel closure angles as nothing is specifically called out on architectural details (refer to Wall Types sheet WT.1).
- B. Ballistic Resistant Panels (Level-3) are included at Reception-Lobby window wall as indicated (placed behind gypsum wallboard).
- C. Interior door and wayfinding signage are excluded, and to be part of Owners FF&E package.
- D. We include exterior building signs indicated and specified only.
- E. We include supply and installation of Toilet Accessories as specified and indicated, both standard accessories and detention. Paper towel, soap and hand sanitizing dispensers are to be provided by Owner (OPCI) as part of the FF&E package as specified, and installed by Construction Manager.
- F. Exterior and interior window treatment, film or shades are excluded and to be part of Owners FF&E package (OPOI).
- G. We include all new Food Service equipment indicated and specified. We include removal/disassembly, transportation and reinstallation of existing food service

EXHIBIT A-4 – ASSUMPTIONS & CLARIFICATIONS

equipment indicated as “Existing/Relocate”, from the existing Jail facility kitchen, at same time as Owner commits to a “move-in” date. We do not include removal/disassembly, transportation or reinstallation of any existing equipment that is indicated as “Existing/Owner to Relocate”. We also assume all relocated equipment MEP hook-up services are consistent with the new building services design.

Detention Cells & Equipment

- A. We include 146 prefabricated steel detention cells (including Janitor Closet modules) per specification section 13 3423a, as manufactured by Coastal Detention Holding – Trussbilt (Huron, SD), as part of overall Detention work scope being completed by Noah Detention Construction (Freeport, FL).
- B. We include section 05 5963 Detention Enclosures, including (13) SK-1 and (33) SK-2 Kane operable steel (Vantage) wall locking skylight enclosures. Also includes 12-gauge L-shield detention sprinkler enclosures/covers.
- C. We include section 08 3113.53 Detention Access Doors & Frames, including (20) 24” x 24” security access panels to be “field-located”, (14) A19A 12” x 24” and (4) A19B 24” x 48” security access panels.
- D. We include section 08 3463 Detention Doors & Frames, including (86) SHM frames (CMU walls), (52) 3-sided SHM frames (Precast openings), (6) borrowed lite frames (Precast openings), (10) window frames (Precast openings), (30) SHM Windows, (142) SHM swing doors, (2) SHM sliding doors, and all full height polycarbonate tier frames A24F at Mezzanine level locations indicated.
- E. We include section 08 5654 Detention Windows, including (5) DW1, (2) DW2, (6) DW3 and (5) DW4 detention windows.
- F. We include section 08 5659 Transaction Accessories, including (1) detention package receiver, (1) pass drawer, (1) key cabinet.
- G. We include section 08 7163 Detention Door Hardware, including (146) cell hardware sets, (142) detention swing door hardware sets, (2) detention sliding devices, detention locks for all security access panels and fire protection cabinets, (4) paper pass locks, spares as specified.
- H. We include section 08 8853 Security Glazing, including all security glazing at Detention Modular Cells, and Detention Windows DW1 thru DW4.
- I. We include section 10 2813.63 Detention Toilet Accessories, including (6) detention safety hooks, (20) detention framed mirrors, (8) 18” and 42” detention grab bars, (4) 36” and L-shaped grab bars, (4) shower seats, (6) shower curtains and tracks, (10) recessed detention toilet paper holders.
- J. We include section 10 4415 Detention Fire Protection Cabinets, including (13) A7C semi-recessed detention fire cabinets with extinguishers, (2) A7F surface mounted detention fire cabinets with extinguishers.
- K. We include section 11 1916 Detention Gun Lockers, including (1) A22A 6-compartment surface mounted keyless pistol locker, (1) A22B 8-compartment surface mounted keyless pistol locker, (1) A22C 6-compartment recessed keyless pistol locker, (1) 8-compartment recessed keyless pistol locker.

EXHIBIT A-4 – ASSUMPTIONS & CLARIFICATIONS

- L. We include section 12 5500 Detention Furniture, including (14) A18K freestanding double-bunks, (11) A18A detention lounge chairs, (23) A18J DT-1 four-person detention tables, (6) A18I DT-1ADA four-person detention tables, (7) A18H DT-2 two-person detention table, (12) A22J Kryptomax floor mounted stools, (23) A22G detention TV enclosures for 42" TVs, (2) A22P fully recessed detention restraint cabinets, A22R 12-gauge steel detention enclosures/angles indicated.
- M. We include section 13 3423a Prefabricated Steel Detention Cells, including (146) prefabricated detention cells (including Janitor Closet modules) indicated, including all plumbing fixtures (as mfr. by: Acorn).
- N. We exclude all freestanding Gametop tables, chairs shown in rooms C100 D100, H100, G100, J100, L100 on the overall first level floor plan. These are assumed to be provided by Owner.

Conveying Systems

- O. Elevators and/or lifts are excluded.
- P. Property Storage conveying equipment is excluded and to be part of Owners FF&E package.

Plumbing Systems & Laundry Equipment

- A. We included all domestic water systems, equipment and fixtures, faucets and trim including all piping and insulation.
- B. Detention plumbing fixtures (non-modular cell locations) as manufactured by Acorn are being provided per Voluntary Alternate-2, and included within the Guaranteed Maximum Price (GMP).

Mechanical HVAC Systems

- A. We include mechanical HVAC systems, with roof mounted air-handling and air-cooled chiller equipment.
- B. We include new Fulton Vantage VTG-4000 condensing boiler system as specified for base bid. Refer to optional Alternate-2 for add amount to use Riello RTC-4000 condensing boiler in lieu of Fulton.
- C. BAS controls by Honeywell (WEBs N4) are included for all BAS control systems as an extension of the existing County control system. Installing subcontractor will be Wir3d Electric out of Fargo, ND.
- D. We include all mechanical piping, equipment, ductwork, insulation, alarms and labeling indicated.
- E. We include all testing and balancing of new mechanical HVAC systems indicated.

Fire Protection

- A. All work to be designed and installed in accordance with NFPA 13, State and City requirements, subject to the following:
 - Sprinklers designed to NFPA 13 throughout.
 - Fire pump is excluded.
- B. Nitrogen Generator for supervisory air in preaction piping.

EXHIBIT A-4 – ASSUMPTIONS & CLARIFICATIONS

- C. Air compressor and dry heads in vestibules and walk-in cooler/freezer.
- D. Note: Novec 13 and FM200 clean agent system gas are no longer available or manufactured in the USA. This can be purchased from China, but is not a reliable source. The low responsive Fire Protection subcontractor recommends using a Vortex hybrid fire suppression system in lieu of Clean Agent at the three (3) rooms identified (1016, 1038, 1500), which we are including with our Guaranteed Maximum Pricing. Design team will need to issue a change to the contract documents to reflect this scope revision.

Electrical Systems

- A. We include providing a new 2,500 amps at 480/277 volt 3-phase electrical service. A new utility transformer to be provided by the local utility company.
- B. We include a new 1,200 kW 480 volt 3-phase, 4-wire outdoor diesel generator to provide designated back-up power for the facility, with a sound attenuated enclosure rated at 60 dB at 50'. Enclosure will have a base mounted belly tank with fuel capacity capable of 72 hours run time at full load.
- C. We include all new low voltage systems indicated and specified, including rough-in pathways and CAT-6 cabling/devicing, equipment room racks, and wall mounted punch-downs.
- D. We include all new CCTV security surveillance camera systems including CAT-6A cabling, per Alternate-3B, for Cameras.
- E. We exclude any Audio-Visual (A/V) systems. Owner to provide as part of FFE package.
- F. We include all Security electronics systems indicated and specified, using Accurate Controls as the vendor.
- G. See Add Alternate pricing options for low voltage cabling upgrade to use CAT-6A, per Alternate-3A, and Alternate-3B, in lieu of base bid cabling CAT-6.



Meeting Date: Nov. 19, 2024
Beltrami County Commission
Work Agenda

AGENDA BILL

SUBJECT: Paul Bunyan Task Force (PBTF) Presentation

RECOMMENDATIONS: Commander Dave Hart will present a PBTF update

DEPARTMENT OF ORIGIN: Paul Bunyan Drug Task Force

CONTACT PERSON: Commander Dave Hart 218-333-8126

DATE SUBMITTED: 11/14/2024

CLEARANCES: Sheriff Jason Riggs

BUDGET IMPACT: \$0.00

EXHIBITS: Power Point will be available at the presentation

SUMMARY STATEMENT:

Commander Hart will present a relative update to the Beltrami County Board of Commissioners at the November 19th work session meeting.



Meeting Date: November 19, 2024
Beltrami County Commission
Work Agenda

AGENDA BILL

SUBJECT: Cannabis Ordinance Update

RECOMMENDATIONS: Discussion and information only

DEPARTMENT OF ORIGIN: Environmental Services Department

CONTACT PERSON: Brent Rud 218-333-4158

DATE SUBMITTED: 11-13-2024

CLEARANCES: N/A

BUDGET IMPACT: N/A

EXHIBITS: Draft Ordinance to Regulate Cannabis Businesses

SUMMARY STATEMENT: The Environmental Services Department has been tasked with the creation of an ordinance to regulate cannabis businesses in Beltrami County. That process has included reviewing ordinances adopted by other counties, Minnesota Office of Cannabis Management (OCM) model ordinance, and reaching out to other local governments to discuss the concerns regarding cannabis businesses, discussions with the County Board, work session with the Planning Commission and a public hearing at the Planning Commission on November 13th.

We will discuss the contents of the Ordinance during this work session time. The next steps for this ordinance would include scheduling a public hearing at the County Board meeting on December 3rd and taking action on the ordinance at that meeting or the second meeting in December in order to have an ordinance in effect on January 1st.

COUNTY OF BELTRAMI
STATE OF MINNESOTA

ORDINANCE No.: _____

**AN ORDINANCE OF BELTRAMI COUNTY TO REGULATE CANNABIS
BUSINESSES**

- Section 1 Administration**
- Section 2 Registration of Cannabis Business**
- Section 3 Requirements for a Cannabis Business (Time, Place, Manner)**
- Section 4 Temporary Cannabis Events**
- Section 5 Lower Potency Hemp Edibles**
- Section 6 Use of Cannabis in Public**
- Section 7 Effective Date**

THE BELTRAMI COUNTY BOARD OF COMMISSIONERS HEREBY ORDAINS AS
FOLLOWS:

Section 1. Administration

1.1 Findings and Purpose

The Beltrami County Board of Commissioners makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes Beltrami County to protect the public health, safety, welfare of Beltrami County residents by regulating cannabis businesses within the legal boundaries of Beltrami County.

The Beltrami County Board of Commissioners finds and concludes that the proposed provisions are appropriate and lawful land use regulations for Beltrami County, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

1.2 Authority & Jurisdiction

Beltrami County has the authority to adopt this ordinance pursuant to:

- a) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.
- b) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.
- c) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.
- d) Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning ordinances.

The Ordinance shall be applicable to the legal boundaries of Beltrami County.

One or more cities in Beltrami County have delegated cannabis retail registration authority to Beltrami County. A list of cities which have delegated cannabis retail registration authority is contained in Attachment A. Those cities may adopt ordinances under Sections (2.6, 3 and 4) if Beltrami County has not adopted conflicting provisions.

1.3 Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

1.4 Enforcement

The Beltrami County Sheriff's Office, the Beltrami County Auditor-Treasurer, Beltrami County Environmental Services, and the Beltrami County Attorney's Office are responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

1.5 Definitions

1. Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.
2. **Cannabis Cultivation:** A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant. Harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a

cannabis manufacturer located on the same premises, and perform other actions approved by the Office of Cannabis Management.

3. **Cannabis Retail Businesses:** A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, (and/excluding) lower-potency hemp edible retailers.
4. **Cannabis Retailer:** Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.
5. **Daycare:** A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
6. **Lower-potency Hemp Edible:** As defined under Minn. Stat. 342.01 subd. 50.
7. **Office of Cannabis Management:** Minnesota Office of Cannabis Management, referred to as "OCM" in this ordinance.
8. **Place of Public Accommodation:** A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.
9. **Preliminary License Approval:** OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.
10. **Public Place:** A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.
11. **Residential Treatment Facility:** As defined under Minn. Stat. 245.462 subd. 23.
12. **Retail Registration:** An approved registration issued by Beltrami County to a state- licensed cannabis retail business.

13. **School:** A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.
14. **State License:** An approved license issued by the State of Minnesota's Office of Cannabis Management to a cannabis retail business.

Section 2. Registration of Cannabis Businesses

2.1 Consent to registering of Cannabis Businesses

No individual or entity may operate a state-licensed cannabis retail business in rural Beltrami County, nor within the city limits of a city which has delegated its registration authority to Beltrami County, without first registering with Beltrami County.

Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of (up to \$2,000) for each violation.

Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.

2.2 Compliance Checks Prior to Retail Registration

Prior to issuance of a cannabis retail business registration, Beltrami County shall conduct a preliminary compliance check to ensure compliance with Beltrami County ordinances.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, Beltrami County shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

2.3 Registration & Application Procedure

2.3.1 Fees.

Beltrami County shall not charge an application fee.

A registration fee, as established in Beltrami County's fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal retail registration fee imposed by Beltrami County shall be charged at the time of the second renewal and each subsequent renewal thereafter.

A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

2.3.2 Application Submittal.

Beltrami County shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

(A) An applicant for a retail registration shall fill out an application form, as provided by Beltrami County. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. The address and parcel ID for the property which the retail registration is sought;
- iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.
- v. Any other information as requested by the Beltrami County Auditor-Treasurer.

(B) The applicant shall include with the form:

- i. the application fee as required in Section 2.3.1;
- ii. a copy of a valid state license or written notice of OCM license preapproval;
- iii. Any other information as requested by the Beltrami County Auditor-Treasurer.

(C) Once an application is considered complete, the Auditor-Treasurer of Beltrami County shall inform the applicant as such, process the application fees, and approve or deny the application.

(D) The application fee shall be non-refundable once processed.

2.3.3 Application Approval

- (A) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.
- (B) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.
- (C) (C) A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

2.3.4 Annual Compliance Checks.

The Beltrami County Sheriff shall complete at minimum one compliance check per calendar year of every cannabis business to assess if the business meets age verification requirements, as required under Minn. Stat. 342.22 Subd. 4(b) and Minn. Stat. 342.24 and this ordinance.

The Beltrami County Sheriff shall conduct at minimum one unannounced age verification compliance check at least once per calendar year.

Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer.

Any failures under this section must be reported to the Office of Cannabis Management.

2.3.5 Location Change

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location still within the legal boundaries of Beltrami County.

2.4 Renewal of Registration

The Auditor-Treasurer of Beltrami County shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license.

A state-licensed cannabis retail business shall apply to renew registration on a form established by Beltrami County.

A cannabis retail registration issued under this ordinance shall not be transferred.

2.4.1 Renewal Fees.

Beltrami County may charge a renewal fee for the registration starting at the second renewal, as established in Beltrami County's fee schedule.

2.4.2 Renewal Application.

The application for renewal of a retail registration shall include those items required under Section 2.3.2 of this Ordinance.

2.5 Suspension of Registration

2.5.1 When Suspension is Warranted.

Beltrami County may suspend a cannabis retail business's registration if it violates the ordinances of Beltrami County and/or poses an immediate threat to the health or safety of the public. The Auditor-Treasurer of Beltrami County shall immediately notify the cannabis retail business in writing of the grounds for the suspension.

2.5.2 Notification to OCM.

The Auditor-Treasurer of Beltrami County shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide Beltrami County and the cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

2.5.3 Length of Suspension.

The suspension of a cannabis retail business registration may be for up to 30 calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended.

Beltrami County shall reinstate a registration if OCM determines that the violation(s) have been resolved.

2.5.4 Civil Penalties.

Subject to Minn. Stat. 342.22, subd. 5(e) Beltrami County may impose a civil penalty, as specified in the Beltrami County Fee Schedule, for registration violations, not to exceed \$2,000.

2.6 Limiting of Registrations

Beltrami County shall limit the number of cannabis retail businesses to no fewer than one registration for every 12,500 residents within Beltrami County.

If Beltrami County has one active cannabis retail businesses registration for every 12,500 residents, Beltrami County, and any city which has delegated registration authority to Beltrami County, shall not register additional state-licensed cannabis retail businesses.

Section 3. Requirements for All Cannabis Businesses Types

3.1 Minimum Buffer Requirements

The following minimum buffer requirements shall be met for all business types. For business applications in cities or towns that delegate authority to Beltrami County, the minimum buffer requirements may be reduced with a vote of support at a city or town meeting citing the specific business application and acceptable buffer distance.

- a) Beltrami County shall prohibit the operation of a cannabis business within 1,000 feet of a school, as measured by the shortest line between the property line of the space to be occupied by the proposed cannabis business to the nearest property line of the school.
- b) Beltrami County shall prohibit the operation of a cannabis business within 500 feet of a day care, as measured by the shortest line between the property line of the space to be occupied by the proposed cannabis business to the nearest property line of the daycare.
- c) Beltrami County shall prohibit the operation of a cannabis business within 500 feet of a residential treatment facility, as measured by the shortest line between the property line of the space to be occupied by the proposed cannabis business to the nearest property line of the residential treatment facility.
- d) Beltrami County shall prohibit the operation of a cannabis business within 500 feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field, as measured by the shortest line between the property line of the space to be occupied by the proposed cannabis business to the nearest property line of the park.
- e) Beltrami County shall prohibit the operation of a cannabis retail business within 500 feet of another cannabis retail business.
- f) Pursuant to Minn. Stat. 462.367 subd. 14, nothing in Section 3.1 shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a school, daycare, residential treatment facility, or an attraction within a public park that is regularly used by minors, moves within the minimum buffer zone.

3.2 Zoning and Land Use

3.2.1. Cultivation.

Cannabis businesses licensed or endorsed for cultivation are permitted as a conditional use in the following zoning districts:

- Non-shoreland zone

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3.2.2. Cannabis Manufacturer.

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a conditional use in the following zoning districts:

- Non-shoreland zone

3.2.3. Hemp Manufacturer.

Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a conditional use in the following zoning districts:

- Non-shoreland zone

3.2.4 Wholesale.

Cannabis businesses licensed or endorsed for wholesale are permitted as a conditional use in the following zoning districts:

- Non-shoreland zone

3.2.5. Cannabis Retail.

Cannabis businesses licensed or endorsed for cannabis retail are permitted as a conditional use in the following zoning districts:

- Non-shoreland zone
- Shoreland zone

3.2.6. Cannabis Transportation.

Cannabis businesses licensed or endorsed for transportation are permitted as a conditional use in the following zoning districts:

- Non-shoreland zone

3.2.7. Cannabis Delivery.

Cannabis businesses licensed or endorsed for delivery are permitted as a conditional use in the following zoning districts:

- Non-shoreland zone

3.3 Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 10:00 a.m. and 10:00 p.m.

3.4 Advertising

Cannabis businesses are permitted to erect up to two fixed signs on the exterior of the building or property of the business, not to exceed a total of 100 square feet.

Section 4. Temporary Cannabis Events

4.1 License or Permit Required for Temporary Cannabis Events

4.1.1 License Required.

A license or permit is required to be issued and approved by Beltrami County prior to holding a Temporary Cannabis Event and if applicable, a conditional use permit may be required for larger events in accordance with the Beltrami County Public Gathering Ordinance #43.

4.1.2 Registration & Application Procedure.

A registration fee, as established in Beltrami County's fee schedule, shall be charged to applicants for Temporary Cannabis Events.

4.1.3 Application Submittal & Review.

The Beltrami County Auditor-Treasurer shall require an application for Temporary Cannabis Events.

(A) An applicant for a retail registration shall fill out an application form, as provided by Beltrami County. Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. Any other information required by the Beltrami County Auditor/Treasurer's Office.

(B) The applicant shall include with the form:

- i. the application fee as required in (Section 4.1.2);

- ii. ii. a copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.

(C) The application shall be submitted to the Beltrami County Auditor-Treasurer for review. If it is determined that a submitted application is incomplete, the Auditor-Treasurer shall return the application to the applicant with the notice of deficiencies.

(D) Once an application is considered complete, the Beltrami County Auditor-Treasurer shall inform the applicant as such, process the application fees, and approve or deny the application.

(E) The application fee shall be non-refundable once processed.

(F) The application for a license for a Temporary Cannabis Event shall meet the following standards:

- i. the buffer requirements as described Section 3.1
- ii. compliance with the Beltrami County Public Gathering Ordinance
- iii. Sanitation plan included

(G) A request for a Temporary Cannabis Event that meets the requirements of this Section shall be approved.

(H) A request for a Temporary Cannabis Event that does not meet the requirements of this Section shall be denied. Beltrami County shall notify the applicant of the standards not met and basis for denial.

(I) Temporary cannabis events shall only be held between the hours of 10:00 a.m. and 9 p.m.

4.1.5 Use of public property

(A) Beltrami County shall not register any temporary cannabis event which seeks host a temporary cannabis event on any property owned or operated by Beltrami County or any of its subdivisions. This prohibition includes: any park or trail, public street, county highway, or any public sidewalk, or any building owned or operated by Beltrami County or any of its subdivisions.

(B) Beltrami County shall not register any temporary cannabis event which seeks host a temporary cannabis event on any property owned or operated by any city which has delegated registration authority of cannabis businesses and temporary cannabis to Beltrami County . This prohibition includes: any park or trail, public street, county highway, or any public sidewalk, or any building owned or operated by the city or any of its subdivisions.

4.1.6 On-site consumption

(A) On-site consumption of cannabis during a temporary cannabis event which occurs at a place of public accommodation is permitted, provided the place of public accommodation allows such use.

Section 5. Lower-Potency Hemp Edibles

5.1 Sale of Low-Potency Hemp Edibles

The sale of Low-Potency Edibles is permitted, subject to the conditions within this Section.

5.2 Zoning Districts

Low-Potency Edibles businesses are permitted as a conditional use in the following zoning districts:

- Non-shoreland zone
- Shoreland zone

5.3 Additional Standards

5.3.1 Sales within Municipal Liquor Store.

The sale of Low-Potency Edibles is permitted in a Municipal Liquor Store.

5.3.2 Age Requirements.

The sale of Low-Potency Edibles is permitted only in places that admit persons 21 years of age or older.

5.3.3 Beverages.

The sale of Low-Potency Hemp Beverages is permitted in places that meet requirements of this Section.

5.3.4 Storage of Product.

Low-Potency Edibles shall be sold behind a counter, and stored in a locked case.

Section 6. Use in Public Places

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of cannabis.

Section 7. Effective Date

This ordinance shall be in full force and effect immediately from and after its passage and publication as required by law.

ADOPTED by the Beltrami County Commissioners this ____ day of _____, 2024.

Attest:

Beltrami County Board Chair

CERTIFICATION

I, Tom Barry, County Administrator of said County of Beltrami, do hereby certify that I have compared the foregoing copy with the original resolution adopted by the County Board on the ____ day of _____ 2024 and now remaining on file and of record in my office and that the same is a correct transcript and of the whole of such original.

Witness my hand and official seal this
____ day of _____, 2024.

SEAL

Tom Barry, County Administrator Beltrami
County, Minnesota



Meeting Date: November 19, 2024
Beltrami County Commission
Work Agenda

AGENDA BILL

SUBJECT: One Watershed One Plan (1W1P) Upper and Lower Red Lake update

RECOMMENDATIONS: Discussion and information related to the plan status and progress

DEPARTMENT OF ORIGIN: Environmental Services Department

CONTACT PERSON: Brent Rud 218-333-4158

DATE SUBMITTED: November 13, 2024

CLEARANCES: N/A

BUDGET IMPACT: This project is funded by grants from BWSR

EXHIBITS: Upper and Lower Red Lake 1W1P Summary

SUMMARY STATEMENT: We will discuss the status and provide a summary of the draft plan that was created for this watershed. The planning process is nearing completion now that we have completed the agency review and public review process. The next step is to submit the plan to BWSR for approval and also to the Policy Committee member Boards for approval/adoption. The Policy Committee members include Beltrami County, Beltrami Soil & Water Conservation District, Red Lake Watershed District, and the Red Lake Band of Ojibwe.

The draft plan can be found at <https://www.beltramiswcd.org/about-5> and is titled ULRL Draft Plan.

Project Partners



Vision Statement

Sense of Place

*We are home to the largest lakes within Minnesota and the largest patterned peatlands in the nation.
We are the homeland of the Red Lake Nation.
We are home to residents and visitors who enjoy our lakes, rivers, and forests, and work our farmlands.*

Vision

We envision a future of cooperation among residents, and tribal, state, and local agencies with shared goals of preserving our cultural and natural resources for future generations.

Funded by



For questions or cost share to implement practices, please contact your local partners:

- Beltrami SWCD: 218-333-4158
- Beltrami County Environmental Services: 218-333-4158
- Red Lake Watershed District: 218-681-5800
- Red Lake Department of Natural Resources: 218-679-3959



View the plan online!

Scan this QR code to visit the plan's website



What is One Watershed, One Plan?

- Voluntary program and plan
- Aligns water planning along watershed boundaries, including all the counties, watershed districts, and tribal governments within the watershed border
- Local priorities, locally driven
- Uses existing authorities and funding mechanisms (county, SWCD, and watershed district boards, tribal councils)
- After adopted, implementation funding from the State is obtained through a non-competitive process instead of competitive
- Program website: <https://bwsr.state.mn.us/one-watershed-one-plan>

Watershed Highlights

- The Upper/Lower Red Lake Watershed is rich with natural resources and is a vast patchwork of peatlands, forests, lakes, streams, and agricultural lands spanning 1,940 square miles.
- Three quarters of the ULRW consists of open water or wetlands and peatlands.
- The watershed includes Upper and Lower Red Lake, which combined is the largest lake in Minnesota (completely within Minnesota's borders).
- All the drainage from within the smaller subwatersheds ends up in Upper/Lower Red Lake and eventually outlets into the Red Lake River at the Red Lake Dam. The outflows at the dam are controlled by the USACE.

10-Year Plan Goals

Riparian Land Enhancement

Implement 2 miles of riparian enhancement projects.



Forest Management

Implement 12,000 acres of Forestry Management Plans (100 plans) and plant 2,000 acres of trees.



Land Protection

Protect 9,170 acres with Sustainable Forest Incentive Act (SFIA) or easements.



Agricultural Land Management

Implement best management practices (BMPs) on 2,805 acres on pastureland and 4,224 acres of cropland.



Drinking Water Protection

Seal 100 unused wells.



Lake Enhancement

Reduce phosphorus loading to Bartlett Lake by 5 pounds a year and Blackduck Lake by 37 pounds a year.



Hydrologic Enhancement

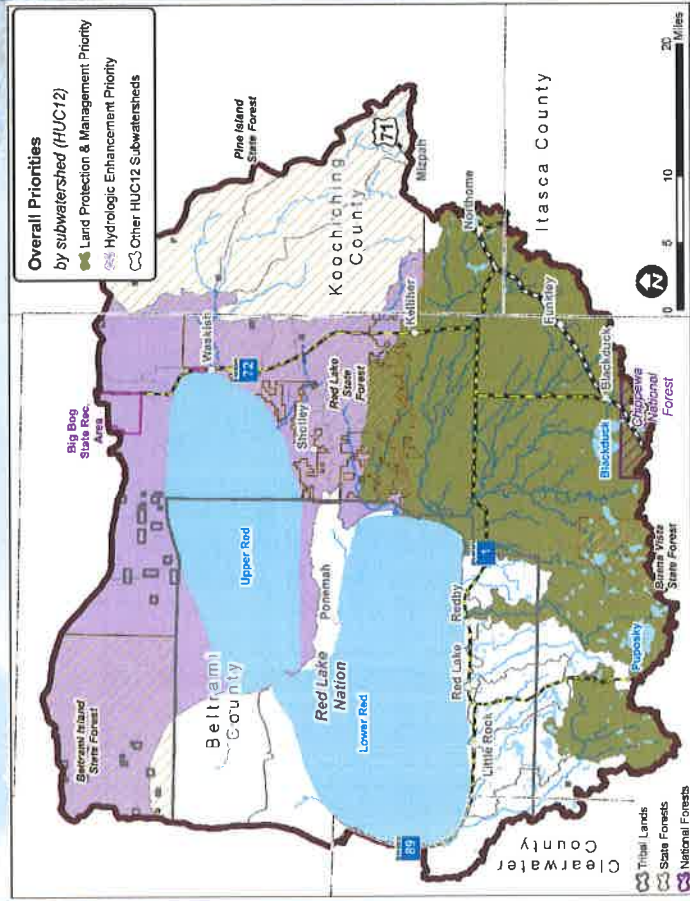
Explore opportunities for peatland restoration and complete one feasibility study and one project.



Plan Highlights

- Implementation of this plan is voluntary, and outreach, cost share, and incentive programs will be used to assist with voluntary implementation on private lands (See map below).
- Planning partners include Beltrami Soil and Water Conservation District, Beltrami County, Red Lake Nation, and Red Lake Watershed District.
- The planning partners have a long history of cooperation and working together on projects, grants, monitoring, and programs in the watershed. This plan enhances the partnership by providing more funding for projects and programs moving forward.
- The Planning partners set 7 goals during the planning process. The goals and their outcomes are highlighted below. Funding from the Clean Water Land and Legacy Amendment will be provided for plan implementation.

Overall Priorities





Date: November 19, 2024
Beltrami County Commission

WORK MEETING AGENDA BILL

SUBJECT: Classification & Compensation Study

RECOMMENDATIONS: Receive an Update from Baker Tilly on the Classification & Compensation Study

DEPARTMENT OF ORIGIN: Human Resources Department

CONTACT PERSONS: Ann Schroeder, HR Director 218-333-4155

DATE SUBMITTED: November 14, 2024

CLEARANCES: Administrator

BUDGET IMPACT: ~ \$3.3M

SUMMARY STATEMENT:

In March, the Board of County Commissioners authorized the solicitation of proposals for a Human Resources Consulting Firm to undertake a Compensation and Classification Study of all positions within the County. The last time this study was conducted was over 11 years ago. The Study is essential in ensuring that the County maintains accurate job descriptions, position classifications, and market rate wages.

A Class/Comp Committee was appointed by the County Board and developed a comprehensive Request for Proposal (RFP) and advertised the project for several weeks. The County received 4 quality responses. The Committee then evaluated those responses and invited two firms to interview, before finally selecting Baker Tilly as the recommended consultant.

Baker Tilly has completed its work and will present the findings to the County Board for consideration.