

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
November 19, 2024**

The Beltrami County Board of Commissioners met in regular session on November 19, 2024, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair John Carlson, called the meeting to order at 5:00 p.m. Commissioners Craig Gaasvig, Joe Gould, Tim Sumner, and Richard Anderson were present.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

- Kelly Thelen, resident from Boot Lake Road in Park Rapids MN, addressed the Board with a public awareness message regarding child sexual abuse and low conviction rates for offenders. Reports of crime are increasing. The Board is being asked to support private organizations who want to supply support and housing to victims and their families as well as adding the issue to their Legislative Priorities and support HF432 legislation from the 2023-2024 Session.

APPROVAL OF AGENDA

No additions or corrections were made to the Agendas.

GENERAL BUSINESS

Approved Agenda and Amendments

A motion to approve the Agenda and Amendments was made by Commissioner Gaasvig, seconded by Commissioner Anderson, and unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Anderson, seconded by Commissioner Gaasvig, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held November

12, 2024, and the Minutes of the Board of Commissioners Regular Meeting held November 12, 2024, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved and Certified 2025 Ditch Benefit Percentages

The Board, by adoption of its Consent Agenda, approved the Ditch assessments payable in 2025 as recommended and submitted by the County Engineer and Auditor-Treasurer

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Approved Resolution to Reappoint County Assessor

The Board, by adoption of its Consent Agenda, approved the Resolution to Reappoint the County Assessor:

WHEREAS, Minn. Stat. §273.061 declares that the term of office as County Assessor shall begin on January 1 of every fourth year after 1973; and WHEREAS, January 1, 2025, will begin a new term of office for county assessors statewide. THEREFORE, BE IT RESOLVED, that the Beltrami Board reappoints:

Kaleb Bessler, County Assessor

to a four-year term beginning on January 1, 2025, through December 31, 2028, pursuant to the provisions of Minn. Stat. § 273.061, subject to the approval of the Commissioner of Revenue.

Approved Resolution to Submit and Adopt the One Watershed One Plan Upper & Lower Red Lake Plan to BWSR

The Board, by adoption of its Consent Agenda, approved the Resolution to submit the final draft plan to BWSR for the Upper & Lower Red Lake One Watershed One Plan, and if approved by BWSR, adopt as the official County Water Plan for the Upper and Lower Red Lake Watershed.

Resolution to submit, adopt and implement the Upper & Lower Red Lake Watershed Comprehensive Plan:

Whereas, Beltrami County is a member of the Upper/Lower Red Lake Watershed One Watershed, One Plan Policy Committee; and

Whereas, Beltrami County has been an active participant in the development of the Upper/Lower Red Lake Watershed Comprehensive Plan (Plan); and

Whereas, Beltrami County recommended Upper/Lower Red Lake One Watershed, One Plan Policy Committee submit the Plan for 60-day comment; and

Whereas, no major changes were requested by state agencies in the final comment period;

Whereas, the Plan will serve as a substitute for either the SWCD comprehensive plan or county local water management plan as per 103C or 103B respectively for the duration of the state approved Plan.

Now; Therefore, Be it Resolved, Beltrami County will approve submission of the plan to the Board of Water and Soil Resources Board. Beltrami County hereby adopts and will begin implementation of the Plan for the area of the County identified within the Plan, contingent on recommendation of plan approval by the BWSR Northern Committee and subsequent BWSR approval.

Approved and Authorized Memorandum of Agreement for Implementation of 1W1P Upper & Lower Red Lake Plan

The Board, by adoption of its Consent Agenda, approved and authorized the Memorandum of Agreement titled "Upper/Lower Red Lake Watershed Comprehensive Watershed Management Plan Implementation Agreement", as submitted.

Approved Setting Public Hearing Date for Ordinance to Regulate Cannabis Businesses

The Board, by adoption of its Consent Agenda, approved setting the Public Hearing Date for the Ordinance to Regulate Cannabis Businesses for December 3, 2024, as submitted.

Approved Health & Human Services Family Child Care Licenses

The Board, by adoption of its Consent Agenda, approved the family child care licenses, as submitted.

Approved Health & Human Services Family Foster Care Licenses

The Board, by adoption of its Consent Agenda, approved the family foster care licenses, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution and Agreement for Road Maintenance with the City of Solway

The Board, by adoption of its Consent Agenda, approved the Resolution and Road Maintenance Agreement with the City of Solway:

WHEREAS, City of Solway is desirous of contracting with the County for the performance of specific services; and,

WHEREAS, the County is agreeable to and desirous of rendering such services in the terms and conditions set forth in the Road Maintenance Agreement; and,

WHEREAS, such agreements are authorized and provided for by Sections 160.21 and 471.59 of the Minnesota Statutes.

THEREFORE, be it resolved, That the County enter into the Road Maintenance Agreement, a copy of which was before the County Board.

That the County Administrator is authorized to execute such agreement, and any amendments thereto.

Approved Consumer Scale Agreement

The Board, by adoption of its Consent Agenda, approved the Consumer Scale Agreement with D&D Ventures, Inc., as submitted.

Approved Resolution to Enroll Deputy in PERA Police & Fire Plan

The Board, by adoption of its Consent Agenda, approved the Resolution to enroll Deputy Henry Pendelton in the PERA Police and Fire Plan:

BE IT RESOLVED the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

BE IT RESOLVED Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT FURTHER RESOLVED that the Beltrami County Sheriff's Office, of Beltrami County hereby declares that the position, Part-time Field Operations Deputy, currently held by Henry

Pendleton, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the named Employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

NOW, THEREFORE, BE IT RESOLVED that County Board Chair, John Carlson, and County Administrator Tom Barry, or their successors, are hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project(s).

REGULAR AGENDA

Jail Bid Results and GMP Amendment

Kraus Anderson, the County's Construction Manager at Risk, delivered the results of the recent construction bids and presented the Guaranteed Maximum Price (GMP) during the Work Session.

A motion was made by Commissioner Gaasvig, and seconded by Commissioner Anderson, to approve the Jail Bid Results and guaranteed Maximum Price (GMP) Amendment and Exhibits in a total of \$62,647,616.00. Unanimously carried.

Discussion included further investigation into the Bid Alternate 3B - To provide CAT-6A low voltage cabling for security camera cabling only at \$35,020.00.

Classification and Compensation Study

Human Resources Director, Ann Schroeder, Baker Tilly Representatives and Administrator Tom Barry presented the process, facts and findings for the classification and compensation study during the Work Session.

A motion was made by Commissioner Anderson, and seconded by Commissioner Gaasvig, to adopt Baker Tilly's Classification and Compensation Study with Implementation Option 3 and add a 1% market adjustment above the approved 2% COLA for 2025 to update the Plan to 2025 market rates and authorize staff to fund the implementation. Unanimously carried.

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioner's Reports

- Commissioner Sumner commented on attending the Management Team Meeting and is plan to pick up all his Committee Assignments in 2025.
- Commissioner Gaasvig provided several committee updates and included a request for an update from Natural Resources Management on estimated funding for the Development Fund prior to the end of the year.
- Commissioner Gould provided serval committee updates and included a quest to consider a budget amendment to provide funding to the Kitchigami Regional Library.
- Commissioner Carlson reported on attending the election canvassing and thanked the Auditor-Treasurer's office and everyone who help in providing a smooth election process.

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be December 3, 2024, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:14 p.m. was made by Commissioner Gould, seconded by Commissioner Anderson, and unanimously carried.

John Carlson, Chair

Thomas H. Barry, County Administrator