

**MINUTES OF THE PROCEEDINGS
OF THE BELTRAMI COUNTY BOARD OF COMMISSIONERS
March 4, 2025**

The Beltrami County Board of Commissioners met in regular session on March 4, 2025, at the County Board Room, County Administration Building, Bemidji, Minnesota.

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chair Craig Gaasvig, called the meeting to order at 5:01 p.m. Commissioners John Carlson, Joe Gould, and Scott Winger were present. Commissioner Tim Sumner was absent.

GENERAL COMMENTS - BOARD CHAIR

None.

CITIZENS ADDRESSING THE BOARD

None.

APPROVAL OF AGENDA

Approved Agenda and Amendments

A motion was made by Commissioner Winger seconded by Commissioner Carlson, to approve the agendas with the following amendments:

- Move Administrator's Report from the Work Agenda to the Regular Agenda

Unanimously carried.

Approved Consent Agenda

A motion to approve the Consent Agenda was made by Commissioner Gould seconded by Commissioner Winger, and unanimously carried.

CONSENT ITEMS

Approved Minutes

The Board, by adoption of its Consent Agenda, approved the Minutes of the Board of Commissioners Work Meeting held February 18, 2025, and the Minutes of the Board of Commissioners Regular Meeting held February 18, 2025, as submitted.

Approved Auditor/Treasurer Warrant Payment Listing

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by the Auditor/Treasurer's Office.

Approved Payment of Auditor/Treasurer Bills

The Board, by adoption of its Consent Agenda, approved payment of Auditor/Treasurer bills, as submitted.

Approved County Investment Policy

The Board, by adoption of its Consent Agenda, approved the County Investment Policy, as submitted.

Approved Health & Human Services Warrant Payment List

The Board, by adoption of its Consent Agenda, received and approved the warrant payment listing submitted by Health & Human Services Department.

Approved Resolution to Accept Tax-Forfeited Appraisals and Set Land Sale Date

The Board, by adoption of its Consent Agenda, approved the Resolution to accept the Tax-Forfeited Appraisals and set the on-line land sale auction date to begin April 7, 2025:

WHEREAS, Chapter 282.01 to 282.12, Minnesota Statutes 1941, as amended, provides for the sale of such lands forfeited to the State for delinquent taxes; and,

WHEREAS, The County Board will provide appraisal of such lands as provided by law, and a list of such lands will be filed with the County Auditor for the purpose of first offering such lands for sale by online auction at not less than their Estimated Market Value (EMV); and,

WHEREAS, Any properties not sold after 30 days for at least their Estimated Market Value will be offered again for sale by online auction, at not less than their Minimum Bid Value (MBV) (sum of delinquent taxes, special assessments, penalties, interest, and other costs); and,

WHEREAS, Any properties not sold after the second 30 day auction, for at least their Minimum Bid Value, will be available to purchase at the Beltrami County Administration Building for their Minimum Bid Value;

WHEREAS, Parcels required to be reviewed, have been reviewed, and approved for sale by the Minnesota Department of Natural Resources,

WHEREAS, The County Board is by law designated with authority to provide for the sale of such lands; and,

NOW, THEREFORE, BE IT RESOLVED, These parcels shall be sold through the State of Minnesota Surplus Services online auction site (MNBid.mn.gov) on any and all terms required by the auction

site, namely, all online sales must be paid in full within 10 business days of the completion of the auction. Payment must be made by money order or cashier's check made payable to "Surplus Services".

BE IT FURTHER RESOLVED, That all purchasers of land additionally shall pay a 3 percent surcharge of the total sale price to be paid to Minnesota Management and Budget, a state deed fee of \$25.00, a deed filing fee of \$46.00, and a state deed tax equal to the greater of \$1.65 or 0.33% of the basic sale price.

BE IT FURTHER RESOLVED, That where any lands herein offered for sale do not adjoin or are not located on a suitable legally established and maintained public highway or road, the township wherein said lands may be located, nor any other municipality shall not for a period of five years be obligated to the establishment, construction or additional maintenance of any public roads or the expenditure of any public funds for the benefit of the owner or occupant of any lands herein purchased by reason of the ownership or occupancy of any of this land; provided further, that nothing herein shall be construed to create any obligation, directly or indirectly, on the part of any municipality for the expenditure of any money for the benefit of said parcel after the expiration of said five-year period. Responsibility for determining boundary lines of parcels purchased rests with the purchaser.

BE IT FURTHER RESOLVED, That the right is reserved in the interest of the public to withdraw from sale, any parcel, at any time prior to its sale.

BE IT FURTHER RESOLVED, That all lands sold hereunder are sold subject to any ordinances adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, and subject to all flowage rights, and any other legal easements.

BE IT FURTHER RESOLVED, That a notice of sale of such lands to be given by publication in the official newspaper of the County, as provided by law, that the County Auditor of Beltrami County offer such parcels of land for sale and that such sales to be to the highest bidder through an online auction beginning on April 7th, 2025

Parcel #	Tax-Forfeited Legal Description	Township	EMV/MBV Values
03.01313.00 Online Auction	SECT-06 TWP-146 RANGE-033 JONELLA ADDITION .50 AC OUTLOT A Sec Twp Rng 06 146N 33W	Bemidji Township Forfeited: 12/10/2024 Map acres: 0.5	Est. Market Value: \$4,800.00 Min. Bid Value: \$4,768.77
12.00070.02 Online Auction	SECT-05 TWP-147 RANGE-034 19.59 AC THE NORTH 920.00 FEET OF THE NORTHEAST QUARTER OF THE SOUTHEAST; LESS AND EXCEPT, THAT PART THEREOF CONVEYED TO THE STATE OF MINNESOTA Sec Twp Rng 05 147N 34W	Eckles Township Forfeited: 12/10/2024 Map acres: 19.59	Est. Market Value: \$86,000.00 Min. Bid Value: \$5,575.89
15.00442.02 Online Auction	SECT-25 TWP-146 RANGE-034 5.00 AC E 660' OF S 330' OF NE1/4 OF NE1/4 Sec Twp Rng 25 146N 34W	Grant Valley Township Forfeited: 12/10/2024 Map acres: 5.0	Est. Market Value: \$43,000.00 Min. Bid Value: \$2,232.06
34.00225.00 Online Auction	SECT-21 TWP-148 RANGE-032 3.70 AC N 32 RODS OF SW1/4 OF SW1/ 4 LESS E 990' Sec Twp Rng 21 148N 32W	Port Hope Township Forfeited: 12/10/2024 Map acres: 3.7	Est. Market Value: \$35,900.00 Min. Bid Value: \$2,436.12
41.00145.02 Online Auction	SECT-29 TWP-156 RANGE-037 4.97 AC E1/2 OF SE1/4 OF SE1/4 OF NW1/4 Sec Twp Rng 29 156N 37W	Spruce Grove Township Forfeited: 12/10/2024 Map acres: 4.97	Est. Market Value: \$16,300.00 Min. Bid Value: \$1,071.26
80.00259.00 Online Auction	SECT-11 TWP-146 RANGE-033 .89 AC N 86' OF SW1/4 OF SW1/4 E OF E LINE OF E BEMIDJI EXTENDED N TO 1/16 LINE Sec Twp Rng 11 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.89	Est. Market Value: \$9,400.00 Min. Bid Value: \$1,505.74
Parcel #	Tax-Forfeited Legal Description	Township	EMV/MBV Values
80.00260.00 Online Auction	SECT-11 TWP-146 RANGE-033 2.91 AC THAT PART OF SW1/4 OF SW1/ 4 LYING E OF E BNDRY LINE OF PLAT OF EAST BEMIDJI LESS S952. 9' THEREOF & N86' THEREOF Sec Twp Rng 11 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 2.91	Est. Market Value: \$30,700.00 Min. Bid Value: \$4,047.90
80.02244.00 Online Auction	SECT-05 TWP-146 RANGE-033 .31 AC SECOND FAIRVIEW ADD. TO BEM LOT-022 BLOCK-002 & LOTS 23 & 24 Sec Twp Rng 05 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.3	Est. Market Value: \$17,400.00 Min. Bid Value: \$5,680.55
80.03508.00 Online Auction	SECT-15 TWP-146 RANGE-033 NYMORE LOT-003 BLOCK-003 & LOT 4 Sec Twp Rng 15 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.24	Est. Market Value: \$68,400.00 Min. Bid Value: \$6,527.97

84.00083.00 Online Auction	SECT-28 TWP-147 RANGE-035 BYE'S FIRST ADD TO SOLWAY LOT-004 BLOCK-003 .45 AC LOT 4 INCL VACATED PORTION OF 5TH STREET AD JOIN SAID LOT Sec Twp Rng 28 147N 35W	City of Solway Forfeited: 12/10/2024 Map acres: 0.45	Est. Market Value: \$1,900.00 Min. Bid Value: \$453.65
12.00273.04 Online Auction	SECT-24 TWP-147 RANGE-034 1.48 AC W200' OF E1/2 OF NE1/4 OF NW1/4 LESS S1011.00' THEREOF ALONG WITH THAT PART OF W1/2 OF NE1/4 OF NW1/4.... Sec Twp Rng 24 147N 34W	Eckles Township Forfeited: 12/10/2024 Map acres: 1.48	Est. Market Value: \$24,600.00 Min. Bid Value: \$1,594.22
44.00199.01 Online Auction	SECT-20 TWP-149 RANGE-030 .97 AC A STRIP OF LAND 2 RODS WIDE ALONG THE NORTH LINE OF THE NE1/4 OF SW1/4 Sec Twp Rng 20 149N 30W	Summit Township Forfeited: 12/10/2024 Map acres: 0.97	Est. Market Value: \$16,200.00 Min. Bid Value: \$947.19
48.00687.00 Online Auction	SECT-31 TWP-147 RANGE-032 MISSISSIPPI PORT LOT-007 BLOCK-002 11.89 AC LOTS 7 & 8 LESS W 30' OF LOT 8 & LOTS 7 & 8, BLOC K 3, N OF TOWN LINE LESS W 30' OF LOT 8 Sec Twp Rng 31 147N 32W	Turtle River Township Forfeited: 12/10/2024 Map acres: 11.89	Est. Market Value: \$44,400.00 Min. Bid Value: \$3,005.65
80.00315.00 Online Auction	SECT-15 TWP-146 RANGE-033 THAT PART OF NE1/4 OF SW1/4 DESC A S FOLL: BEG AT PT OF INTER OF W BDRY LINE OF PERSHING AVE, P ROLONGED, WITH S BDRY LINE OF 2ND ST IN VILLAGE OF NYMORE.... Sec Twp Rng 15 146N 33W	City of Bemidji Forfeited: 12/10/2024 Map acres: 0.16	Est. Market Value: \$54,300.00 Min. Bid Value: \$8,231.96
85.00072.01 Online Auction	SECT-01 TWP-148 RANGE-032 .08 AC N 120' OF E 330' OF NW1/4 OF SE1/4 LESS E 300' Sec Twp Rng 01 148N 32W	City of Tenstrike Forfeited: 12/10/2024 Map acres: 0.08	Est. Market Value: \$250.00 Min. Bid Value: \$234.26

Approved Bid Award SP 004-070-040 & SP 004-070-046

The Board, by adoption of its Consent Agenda, approved the bid award to the apparent low bidder for projects SP 004-070-040 & SP 004-070-046, to Surface Preparation Technologies Inc. in the amount of \$53,371.06, as submitted.

Approved Bid Award SAP 004-592-002

The Board, by adoption of its Consent Agenda, approved the bid award to the apparent low bidder for project SAP 004-592-002, to Mark Sand & Gravel Co in the amount of \$794,563.10, as submitted.

Approved Resolution & Agreement SP 004-615-023

The Board, by adoption of its Consent Agenda, approved the Resolution and Agreement for project SP 004-615-023:

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Beltrami County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chairman and the Administrator are hereby authorized and directed for and on behalf of Beltrami County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1058686," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Approved Morris County Jail Bed Contract

The Board, by adoption of its Consent Agenda, approved the new two-year contract with Morrison County for jail inmate bed allocations, effective April 1, 2025-April 1, 2027.

Approved Grant Agreement & Resolution w/MN Dept of Public Safety

The Board, by adoption of its Consent Agenda, approved the Grant Agreement and Resolution with the MN Dept of Public Safety to assist in the replacement of portable land-mobile radios used by patrol deputies:

WHEREAS, the State of Minnesota funded an Allied Radio Matrix for Emergency Response (ARMER) grant through the Division of Emergency Communications Networks making funding available to public safety agencies; and

WHEREAS, these grant funds were awarded in a competitive application process; and

WHEREAS, the Beltrami County Sheriff's Office was awarded \$40,000.00 with a 5% local match for the replacement of aging land mobile radios; and

WHEREAS, the Beltrami County Sheriff's Office has successfully participated in grant programs from Emergency Communications Network in the past.

NOW, THEREFORE, BE IT RESOLVED Beltrami County accepts the ARMER grant and executes a grant agreement with the State of Minnesota Division of Emergency Communications Networks. Emergency Management Director/Public Information Officer Christopher Muller and Chief Deputy Jarrett Walton are appointed as

authorized representatives for Beltrami County for the ARMER grant and are hereby authorized to execute such agreements and amendments thereto, as necessary to participate in this grant.

REGULAR AGENDA

Jail Project Development Agreement

The County is required to secure all permits and state and local approvals to advance the construction of the new jail. One such approval is from the City of Bemidji for site work, utilities and landscaping. Administrator Barry discussed the review process and revisions to this final draft being recommended for approval by the Board.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the Development Agreement with the City of Bemidji for the New County Jail, as submitted. Unanimously carried.

Easements with the City of Bemidji

The City of Bemidji road projects scheduled for the summer of 2025 on Hannah Ave and Middle School Dr. both will lead to permanent and/or temporary impacts to property owned by Beltrami County (PIN 80.00181.00 & 80.00168.00).

A motion was made by Commissioner Gould, and seconded by Commissioner Winger, to approve the easements on County owned property for City road projects on Hannah Ave. and Middle School Dr., as submitted. Unanimously carried.

Solid Waste Site Foreman Position

This new position would oversee the operations at the Bemidji Transfer Station. The proposed change would eliminate an SII Position and create a Site Foreman Position. This is not an additional position, but a change in a position. This position is in the budget.

A motion was made by Commissioner Carlson, and seconded by Commissioner Winger, to approve the Solid Waste Site Foreman Position and eliminate one Operations Specialist II Position. Unanimously carried.

2025 Development Fund Grant Appropriations

The Development Fund Grant application packet was sent to Commissioners for review last week. There were 10 applicants with a total request of \$119,792.00 The approved funding level is \$45,000. Members of the Board submitted individual allocations and agreed to final averages for allocation as follows:

Development Fund Grant Applications - 2025		Requested	Gaasvig	Gould	Winger	Sumner	Carlson	Average
		2025						
Beltrami County Agriculture Association	General Infrastructure Improvements	\$53,500	\$30,000	\$10,000	\$20,000		\$15,000	\$15,000
Beltrami County Historical Society	Design & Publish revived Journal of oral history	\$2,364		\$2,000	\$2,000	\$2,364	\$2,360	\$1,745
Bemidji Area Chamber of Commerce	AI Software	\$5,000						\$0
City of Bemidji	Tourist Info Center bike rental program	\$3,000						\$0
Blackduck Golf Course	video production	\$440				\$440	\$440	\$176
Blackduck Area History & Art Center	Publish, print & distribute Blackduck Historian Newsletter	\$1,200	\$1,000		\$1,200		\$1,200	\$680
Boys and Girls Club of Bemidji Area	Garden Revitalization & Stormwater Solution	\$6,948		\$6,500	\$6,000		\$6,000	\$3,700
Friends of Bemidji State Park	nature playground & upgrade	\$5,340.00		\$5,000				\$1,000
Greater Bemidji	Economic Development Initiatives	\$40,000	\$14,000	\$20,000	\$15,800	\$40,000	\$20,000	\$21,960
Watermark Art Center	Art Festival creative zone	\$2,000		\$1,500		\$2,000		\$700
		\$119,792	\$45,000	\$45,000	\$45,000	\$44,804	\$45,000	\$44,961
	<u>Approved Funding Level - 2025</u>	\$ 45,000.00						

A motion was made by Commissioner Gould, and seconded by Commissioner Carlson, to approve the 2025 Development Fund Allocations as established above. Unanimously carried.

Administrator's Report

- Preparing for Bemidji Day at the Capitol tomorrow.
 - o Distributed a copy of the unfunded mandate Summary Sheet that will be presented to legislators.
- Closing of the Shade Store in Blackduck; working to coordinate a job fair for 115 dislocated workers
- County Newsletter coming out this week - fresh new design
- Jail Project
 - o Permitting nearing completion
 - o Mandated changes will increase process time and costs
 - o Insurance will be in place by end of March. Ground breaking in April

COMMISSIONERS' BUSINESS

Legislative/Lobbying Issues & Commissioners' Reports

- Commissioner Winger gave several committee updates

- Commissioner Gould attended several local events and committee assignments
- Commissioner Carlson also attended several local events and committee assignments
- Commissioner Gaasvig also attended several local events and committee assignments

Review Upcoming Meeting Schedule

Next regular meeting of the County Board will be March 18, 2025, in the Board Room of the County Administration Building.

MEETING ADJOURNMENT

A motion to adjourn the Board meeting at 5:41 p.m. was made by Commissioner Carlson, seconded by Commissioner Gould, and unanimously carried.

Craig Gaasvig, Chair

Thomas H. Barry, County Administrator